



Agenda

Call to Order

National Anthem

- 1.0 Additions to the Agenda
- 2.0 Adoption of Agenda
- 3.0 Corrections or Amendments:
 - 3.1. September 15, 2021, Regular Meeting of Council Minutes 3-9
 - 3.2. September 15, 2021, Public Hearing Minutes Town of Drayton Valley Clean Energy Improvement Tax Bylaw 2021/11/A 10-11
 - 3.3. September 15, 2021, Public Hearing Minutes Direct Control One (DC-1) Commercial, Farmers' Market Bylaw 2021/06/D 12-13
 - 3.4. September 15, 2021, Public Hearing Minutes Discretionary Use & Variance at 5733 50 Ave (Lot 3; Block 32; Plan 6327HW) - Development Permit Application DV21-042 14-15
 - 3.5. September 15, 2021, Public Hearing Minutes Discretionary Use at 6204-58 Ave (Lot 1; Block 15; Plan 1323539) - Development Permit Application DV21-041 16-17
 - 3.6. September 22, 2021, Special Meeting of Council Minutes 18-19
 - 3.7. September 29, 2021, Special Meeting of Council Minutes 20-21
- 4.0 Adoption of:
 - 4.1. September 15, 2021, Regular Meeting of Council Minutes
 - 4.2. September 15, 2021, Public Hearing Minutes Town of Drayton Valley Clean Energy Improvement Tax Bylaw 2021/11/A
 - 4.3. September 15, 2021, Public Hearing Minutes Direct Control One (DC-1) Commercial, Farmers' Market Bylaw 2021/06/D
 - 4.4. September 15, 2021, Public Hearing Minutes Discretionary Use & Variance at 5733 50 Ave (Lot 3; Block 32; Plan 6327HW) - Development Permit Application DV21-042
 - 4.5. September 15, 2021, Public Hearing Minutes Discretionary Use at 6204-58 Ave (Lot 1; Block 15; Plan 1323539) - Development Permit Application DV21-041
 - 4.6. September 22, 2021, Special Meeting of Council Minutes
 - 4.7. September 29, 2021, Special Meeting of Council Minutes
- 5.0 Proclamations
 - 5.1. Cerebral Palsy Day, October 6, 2021 22
 - 5.2. Energy Efficiency Day, October 6, 2021 23-24
- 6.0 Public Hearings
 - 6.1. Town of Drayton Valley-Brazeau County Intermunicipal Development Plan (IDP) Bylaw 2021/09/D 25

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8.1.	Planning and Development	Ken Woitt
8.2.	Infrastructure and Engineering	Owen Olynyk
8.3.	Health and Safety	Shawna Law
8.4.	Community Services and FCSS	Robert Osmond
8.5.	Protective and Emergency Services	Tom Thomson
8.6.	Corporate Services and Finance	Elvera Thomson
8.7.	CAO/Administration	Robert Osmond
9.0	Council Reports	
9.1.	Deputy Mayor McGee	
9.2.	Councillor Wheeler	
9.3.	Councillor Ballas	
9.4.	Councillor Peebles	
9.5.	Councillor Dodds	
9.6.	Councillor Gammana	
9.7.	Mayor Doerksen	
10.0	Information Items	Pages 72-86
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10.4.	STAR Catholic School Board Meeting Highlights – September 2021	82
10.5.	Drayton Valley / Brazeau County Fire Services Stats – July and August 2021	83-86
11.0	Adjournment	



Meeting Minutes

THOSE PRESENT:

Mayor Doerksen	Sabine Landmark, Administrative Assistant
Councillor Ballas	Bree Mastre, Executive Assistant
Councillor Dodds	Pam Thesen, Returning Officer
Councillor Gammana	Owen Olynyk, General Manager of Infrastructure
Deputy Mayor McGee	Shawna Law, Manager Health and Safety
Councillor Peebles	Victor Bujor, General Manager of Enterprise and Growth
Councillor Wheeler	Kelsey Baker, Communications Assistant
Robert Osmond, Interim CAO	Jenn Carter, Economic Development Coordinator
Annette Driessen, General Manager of Community Services	Meghan Kennedy, Animal Control Officer
Elvera Thomson, General Manager of Finance (Call-In)	Acting S/Sgt. Erin Matthews, RCMP
Ken Woitt, General Manager of Planning and Development	Graham Long, Drayton Valley and District Free Press (Call-In)
Aishah Mohd Isa, Energy Program Coordinator	Cathy Weetman, Drayton Valley Western Review (Call-In)
Lowani Mubanga, Planning and Development Officer	Mark Cappis, Big West Country News (Call-In)
Lola Strand, FCCS Program Manager	Members of the Public
Tom Thomson, Fire Chief	
Nathan Palovcik, Manager of Information Services	

ABSENT:

CALL TO ORDER

Mayor Doerksen called the meeting to order at 9:00 a.m.

1.0 Additions to the Agenda

Following items was added to the Agenda:

7.12. Amendment to the Governance and Priorities Committee Policy C-04-14

2.0 Adoption of Agenda

RESOLUTION #161/21

Councillor Gammana moved to adopt the Agenda for the September 15, 2021, Regular Meeting of Council, as amended.

CARRIED

3.0 Corrections or Amendments:

3.1. August 18, 2021, Regular Meeting of Council Minutes

There were no corrections or amendments to the August 18, 2021, Regular Meeting of Council Minutes.

3.2. September 8, 2021, Special Meeting of Council Minutes

There were no corrections or amendments to the September 8, 2021, Special Meeting of Council Minutes.

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Minutes of September 15, 2021
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4.0 Adoption of:

4.1. August 18, 2021, Regular Meeting of Council Minutes

RESOLUTION #162/21

Councillor Wheeler moved to adopt the Minutes of the August 18, 2021, Regular Meeting of Council, as presented.

CARRIED

4.2. September 8, 2021, Special Meeting of Council Minutes

RESOLUTION #163/21

Councillor McGee moved to adopt the Minutes of the September 8, 2021, Special Meeting of Council, as presented.

CARRIED

5.0 Public Hearings

5.1. Town of Drayton Valley Clean Energy Improvement Tax Bylaw 2021/11/A

A separate set of minutes was recorded for this item.

5.2. Direct Control One (DC-1) Commercial, Farmers' Market Bylaw 2021/06/D

A separate set of minutes was recorded for this item.

5.3. Discretionary Use & Variance at 5733 50 Ave (Lot 3; Block 32; Plan 6327HW) - Development Permit Application DV21-042

A separate set of minutes was recorded for this item.

5.4. Discretionary Use at 6204 58 Avenue (Lot 1; Block 15; Plan 1323539) - Development Permit Application DV21-041

A separate set of minutes was recorded for this item.

6.0 Delegations

6.1. Bench Dedication – Tammy Reiner

Ms. Reiner asked Town Council to cover the costs for a memorial bench and plaque dedicated to Mr. Derek Henningsmoen.

Mayor Doerksen advised that this will be discussed at a future meeting and Administration will connect with Ms. Reiner.

6.2. Drayton Valley RCMP Stats – August 2021 – Acting S/Sgt. Erin Matthews

Acting S/Sgt. Matthews introduced Constable Kyle Cook and advised of other new members joining the detachment. She presented Council with the statistics for the month of August 2021. Acting S/Sgt. Matthews provided an update from the PACT Team and its efforts.

7.0 Decision Items

7.1. Town of Drayton Valley Clean Energy Improvement Tax Bylaw 2021/11/A, Presented for Second and Third Reading

RESOLUTION #164/21

Councillor Peebles moved that Council give Second Reading to proposed Clean Energy Improvement Tax Bylaw 2021/11/A, as presented.

CARRIED

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Minutes of September 15, 2021
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RESOLUTION #165/21

Councillor Dodds moved that Council give Third and Final Reading to proposed Clean Energy Improvement Tax Bylaw 2021/11/A, as presented.

CARRIED

- 7.2. Direct Control One (DC-1) Commercial, Farmers' Market Bylaw 2021/06/D, Presented for Second and Third Reading

RESOLUTION #166/21

Councillor Ballas moved that Council give Second Reading to proposed Direct Control One (DC-1) Commercial, Farmers' Market Bylaw 2021/06/D, as presented.

CARRIED

RESOLUTION #167/21

Councillor Gammana moved that Council give Third and Final Reading to proposed Direct Control One (DC-1) Commercial, Farmers' Market Bylaw 2021/06/D, as presented.

CARRIED

- 7.3. Discretionary Use & Variance at 5733 50 Ave (Lot 3; Block 32; Plan 6327HW) - Development Permit Application DV21-042

RESOLUTION #168/21

Councillor Gammana moved that Council approves Development Permit DV21-042 with the recommended conditions.

CARRIED

- 7.4. Discretionary Use at 6204-58 Ave (Lot 1; Block 15; Plan 1323539) - Development Permit Application DV21-041

RESOLUTION #169/21

Councillor Dodds moved that Council approves Development Permit DV21-041 with the recommended conditions.

CARRIED

Mayor Doerksen called a break at 10:08 a.m.

Mayor Doerksen reconvened the meeting at 10:17 a.m.

- 7.5. Request to Revise Columbarium Niche Fee Schedule

RESOLUTION #170/21

Councillor McGee moved that Council approve the request to revise Columbarium Niche fees to be \$1,969 for Town residents and \$2,044 for non-Town residents as well as the requested change and addition.

DEFEATED

RESOLUTION #171/21

Councillor Wheeler moved that Council approve the requested change and addition but keep the Columbarium Niche fees as \$1,290 for Town residents and \$1,365 for non-Town residents.

CARRIED

- 7.6. Rural Development Network Reaching Home Funding Letters of Support

RESOLUTION #172/21

Councillor Dodds moved that Council direct Administration to compose and send a letter to Rural Development Network (RDN) in support of the applications of the Homelessness and Poverty Reduction Team (HPRT) and Humans Helping Humans Housing Foundation.

CARRIED

7.7. Advanced Vote for the 2021 General Municipal Election

RESOLUTION #173/21

Councillor Wheeler moved that Council authorize, in accordance with Section 73 of the *Local Authorities Election Act*, an advanced vote for the 2021 General Municipal Election be held on Thursday, October 7, 2021, from 10:00 a.m. – 3:00 p.m.

CARRIED

7.8. Special Ballots – 2021 General Municipal Election

RESOLUTION #174/21

Councillor McGee moved that Council authorize, in accordance with Section 77.1 (2) of the *Local Authorities Election Act*, special ballots for the 2021 General Municipal Election, provided that the application for special ballots may be made by any one or more of the following methods: (a) in writing; (b) by telephone; (c) by fax; (d) in person; (e) by e-mail; (f) by secure website.

CARRIED

7.9. Federal Statutory Holiday: National Day for Truth and Reconciliation

RESOLUTION #175/21

Councillor Dodds moved that Town Council approve September 30 as National Day for Truth and Reconciliation, to recognize and commemorate the legacy of residential schools. On this day, Council and staff encourage the community to reflect on the horrific residential school experience and engage in conversations to advance truth and reconciliation.

CARRIED

7.10. Weyerhaeuser Proposal

RESOLUTION #176/21

Councillor Dodds moved that Council approve the proposed framework for a Letter of Interest between Weyerhaeuser and the Town of Drayton Valley with the following terms:

- the Town will formally relinquish any claim to fibre for use by a bio-energy facility under the Agreement, including any claim to the 130,000 m³ of deciduous timber referenced in Section 20 of that Agreement and submit a letter stating the same to the Alberta Minister of Agriculture and Forestry;
- the Town will request that the Minister of Agriculture and Forestry remove Section 20 in the new Weyerhaeuser Pembina FMA agreement to be developed in 2021;
- the Town and Weyerhaeuser will work together in the coming months to find an opportunity to recognize Weyerhaeuser's contributions to the community through naming rights to the Aquatic Centre or Omniplex.

In exchange Weyerhaeuser offers the following to the Town for inclusion in the LOI: Authorization for the sale of approximately 60 acres of land, generally as depicted on the attached Exhibit A, to the Town for the sum of \$1.

CARRIED

7.11. Appointment of Bylaw Enforcement Officer

RESOLUTION #177/21

Councillor Ballas moved that Council appoint Meghan Kennedy as a Bylaw Enforcement Officer for the Town of Drayton Valley pursuant to Bylaw 2005/13/P.

CARRIED

7.12. Amendment to the Governance and Priorities Committee Policy C-04-14

RESOLUTION 178/21

Councillor Dodds moved that Council approve the amended Governance and Priorities Committee Policy C-04-14, as presented.

CARRIED

Councillor Ballas exited the meeting at 11:53 a.m.

Mayor Doerksen called a break at 11:53 a.m.

Mayor Doerksen reconvened the meeting at 12:45 p.m.

Councillor Ballas returned to the meeting at 12:45 p.m.

Councillor Gammana entered the meeting at 12:45 p.m.

8.0 Department Reports

8.1. Planning and Development

Mr. Woitt provided an update of the activities in the Planning and Development department.

8.2. Infrastructure and Engineering

Mr. Olynyk provided an update from the Engineering, Water Treatment Plant, Landfill, and Public Works departments.

8.3. Health and Safety

Ms. Law provided a status update on the COVID-19 situation in the community.

8.4. Community Services and FCSS

Ms. Driessen provided an update from the Community Services department and noted upcoming events. She provided an update on various capital projects.

Councillor Peebles exited the meeting at 1:03 p.m.

8.5. Enterprise and Growth

Mr. Bujor provided an updated from economic development, education, and business incubation. Mr. Bujor noted the activities regarding sustainability and energy. He advised of upcoming events, workshops, and meetings.

8.6. Protective and Emergency Services

Fire Chief Thomson advised that the Community Peace Officer position will be posted as soon as possible. He introduced Joey Cherpin as the new Fire Training Officer and Town's Director of Emergency Management.

8.7. Corporate Services and Finance

Mrs. Thomson was not able to provide report due to technical difficulties.

8.8. CAO/Administration

Mr. Osmond advised that he is connecting with members of Administration.

9.0 Council Reports

9.1. Councillor Gammana

- Education Committee meetings
- PSF Committee meetings
- Blue Bird solar bench unveiling
- Rural internet connectivity meeting
- Chamber BBQ, Ministers' meeting, and Aquatic Centre tour

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- Public meeting WRSD – HW Pickup Junior High School
- Community Registration Night

9.2. Deputy Mayor McGee

- RYSE Committee meeting

9.3. Councillor Wheeler

- Sustainability Committee events

9.4. Councillor Ballas

- PSF Committee meeting
- Economic Development Committee meeting
- Visit of condemned trailers
- Blue Bird solar bench unveiling
- Minister's meeting
- Arbitration update
- Chamber BBQ, Ministers' meeting, and Aquatic Centre tour
- Zero Fee Alumni
- Cheque signing
- Alberta Hemp Alliance
- WRSD meeting
- Governance & Priorities Committee meeting
- DV100
- Public meeting WRSD – HW Pickup Junior High School

9.6. Councillor Dodds

- Health inspector meeting
- Blue Bird solar bench unveiling
- Minister's meeting
- Chamber BBQ, Ministers' meeting, and Aquatic Centre tour

Councillor Peebles returned to the meeting at 1:32 p.m.

- Sustainability Committee meetings
- Education Committee meetings
- Public meeting WRSD – HW Pickup Junior High School
- Community dinner
- DV100

9.5. Councillor Peebles

- Chamber BBQ, Ministers' meeting, and Aquatic Centre tour
- Alberta Hemp Alliance
- Western Economic Corridor announcement
- Public meeting WRSD – HW Pickup Junior High School
- DV100

9.7. Mayor Doerksen

- Public Meeting WRSD – HW Pickup Junior High School

10.0 Information Items

-
- 10.1. Drayton Valley Health Foundation – Annual Report
 - 10.2. Drayton Valley Municipal Library Board Meeting Minutes – June 17, 2021, and Stats – June and July 2021
 - 10.3. Drayton Valley Recreation Committee Meeting Minutes – June 17, 2021
 - 10.4. Economic Development Committee Meeting Minutes – July 15, 2021
 - 10.5. Brazeau Foundation Meeting Minutes – July 15, 2021
 - 10.6. STAR Catholic Board Meeting Highlights – August 2021
 - 10.7. North Saskatchewan Watershed Alliance – Annual Report
 - 10.8. Drayton Valley RCMP Stats – August 2021
-

RESOLUTION #179/21

Councillor Peebles moved that Council accept the above items as information, as presented.

CARRIED**11.0 Adjournment**

Mayor Doerksen adjourned the meeting at 1:38 p.m.

MAYOR

INTERIM CHIEF ADMINISTRATIVE OFFICER

MINUTES OF PUBLIC HEARING

September 15, 2021

BYLAW 2021/11/A

THOSE PRESENT:

Mayor Doerksen
Councillor Ballas
Councillor Dodds
Councillor Gammana
Deputy Mayor McGee
Councillor Peebles
Councillor Wheeler
Robert Osmond, Interim CAO
Annette Driessen, General Manager of
Community Services
Elvera Thomson, General Manager of
Finance (Call-In)
Ken Woitt, General Manager of Planning
and Development
Aishah Mohd Isa, Energy Program
Coordinator
Lowani Mubanga, Planning and
Development Officer
Tom Thomson, Fire Chief
Bree Mastre, Executive Assistant

Nathan Palovcik, Manager of Information
Services
Sabine Landmark, Administrative
Assistant
Pam Thesen, Returning Officer
Owen Olynyk, General Manager of
Infrastructure
Victor Bujor, General Manager of
Enterprise and Growth
Kelsey Baker, Communications Assistant
Acting S/Sgt. Erin Matthews, RCMP
Graham Long, Drayton Valley and
District Free Press (Call-In)
Cathy Weetman, Drayton Valley Western
Review (Call-In)
Mark Capps, Big West Country News
(Call-In)
Members of the Public

ABSENT:

ITEM

Bylaw No. 2021/11/A – Town of Drayton Valley Clean Energy Improvement Tax Bylaw

CALL TO ORDER

Mayor Doerksen declared the Public Hearing open at 9:04 a.m.

PURPOSE OF THE PUBLIC HEARING

To receive comments, concerns, and questions from the public with regard to the proposed Town of Drayton Valley Clean Energy Improvement Tax Bylaw 2021/11/A.

BACKGROUND

The above Bylaw received First Reading at the August 18, 2021, Regular Meeting of Council, and may receive Second and Third Readings today, depending upon the comments received at this Public Hearing.

Notification of the Bylaw, requesting comments from the public, and advising them of the Public Hearing, has been provided through in accordance with Town of Drayton Valley Bylaw 2018/07/A (Electronic Advertising Bylaw). To facilitate the Public Hearing process, any comments received (written or verbal) will be presented as a package at the time of the Public Hearing.

CALL FOR COMMENTS FROM THE FLOOR

There were no comments from the floor.

CALL FOR COMMENTS OR WRITTEN SUBMISSIONS

There was no written submission received.

ADJOURNMENT

Mayor Doerksen declared the Public Hearing closed at 9:06 a.m.

MAYOR

INTERIM CHIEF ADMINISTRATIVE OFFICER

DRAFT

MINUTES OF PUBLIC HEARING

September 15, 2021

BYLAW 2021/06/D

THOSE PRESENT:

Mayor Doerksen
Councillor Ballas
Councillor Dodds
Councillor Gammana
Deputy Mayor McGee
Councillor Peebles
Councillor Wheeler
Robert Osmond, Interim CAO
Annette Driessen, General Manager of
Community Services
Elvera Thomson, General Manager of
Finance (Call-In)
Ken Woitt, General Manager of Planning
and Development
Aishah Mohd Isa, Energy Program
Coordinator
Lowani Mubanga, Planning and
Development Officer
Tom Thomson, Fire Chief
Bree Mastre, Executive Assistant

Nathan Palovcik, Manager of Information
Services
Sabine Landmark, Administrative
Assistant
Pam Thesen, Returning Officer
Owen Olynyk, General Manager of
Infrastructure
Victor Bujor, General Manager of
Enterprise and Growth
Kelsey Baker, Communications Assistant
Acting S/Sgt. Erin Matthews, RCMP
Graham Long, Drayton Valley and
District Free Press (Call-In)
Cathy Weetman, Drayton Valley Western
Review (Call-In)
Mark Capps, Big West Country News
(Call-In)
Members of the Public

ABSENT:

ITEM

Bylaw No. 2021/06/D – Direct Control One (DC-1) Commercial, Farmers' Market Bylaw

CALL TO ORDER

Mayor Doerksen declared the Public Hearing open at 9:06 a.m.

PURPOSE OF THE PUBLIC HEARING

To receive comments, concerns, and questions from the public regarding Bylaw 2021/06/D that will re-zone 5015 Industrial Road from C-GEN (Commercial, General District) to the proposed DC-1 (Commercial, Direct Control-One District).

BACKGROUND

The Town of Drayton Valley received an application to re-zone 5015 Industrial Road (5935HW;11;5) from C-GEN (Commercial, General District) to the proposed DC-1 (Commercial, Direct Control-One District). The purpose of the DC-1 district is to provide flexibility by permitting a Farmers' Market, in addition to other land uses currently listed as Permitted Uses in the C-GEN (Commercial, General District) district as well as to mitigate potential impacts to surrounding landowners. A decision to approve or deny this application will be made by Council, depending upon the comments received at this Public Hearing.

Notification of the Re-zoning Application, requesting comments from the public, and advising them of the Public Hearing, has been provided in accordance with Town of Drayton Valley Bylaw 2018/07/A (Electronic Advertising Bylaw). To facilitate the Public Hearing process, any comments received (written or verbal) will be presented as a package at the time of the Public Hearing.

CALL FOR COMMENTS FROM THE FLOOR

There were no comments from the floor.

CALL FOR COMMENTS OR WRITTEN SUBMISSIONS

There was no written submission received.

ADJOURNMENT

Mayor Doerksen declared the Public Hearing closed at 9:08 a.m.

MAYOR

INTERIM CHIEF ADMINISTRATIVE OFFICER

DRAFT

MINUTES OF PUBLIC HEARING

September 15, 2021

DEVELOPMENT PERMIT DV21-042

THOSE PRESENT:

Mayor Doerksen
Councillor Ballas
Councillor Dodds
Councillor Gammara
Deputy Mayor McGee
Councillor Peebles
Councillor Wheeler
Robert Osmond, Interim CAO
Annette Driessen, General Manager of
Community Services
Elvera Thomson, General Manager of
Finance (Call-In)
Ken Woitt, General Manager of Planning
and Development
Aishah Mohd Isa, Energy Program
Coordinator
Lowani Mubanga, Planning and
Development Officer
Tom Thomson, Fire Chief
Bree Mastre, Executive Assistant

Nathan Palovcik, Manager of Information
Services
Sabine Landmark, Administrative
Assistant
Pam Thesen, Returning Officer
Owen Olynyk, General Manager of
Infrastructure
Victor Bujor, General Manager of
Enterprise and Growth
Kelsey Baker, Communications Assistant
Acting S/Sgt. Erin Matthews, RCMP
Graham Long, Drayton Valley and
District Free Press (Call-In)
Cathy Weetman, Drayton Valley Western
Review (Call-In)
Mark Cappis, Big West Country News
(Call-In)
Members of the Public

ABSENT:

ITEM

Development Permit DV21-042 – Discretionary Use and Variance at 5733 50 Ave

CALL TO ORDER

Mayor Doerksen declared the Public Hearing open at 9:09 a.m.

PURPOSE OF THE PUBLIC HEARING

To receive comments, concerns, and questions from the public regarding the proposed Discretionary Retail Shopping Centre, Drive-Through and Variance request. The applicant requests the following Variance in addition to the Discretionary Use application:

1. A Variance less than 30% to allow the proposed Cannabis Retail store to be within 200 metres of another Cannabis Retail Store contrary to section 4.10.h of Land Use Bylaw 2020/12/D.

Variances may be issued where:

- I. The proposed development, with Variance, would not unduly interfere with the amenities of the neighbourhood or materially interfere with or affect the use, enjoyment or value of neighbouring properties, and
- II. The need for the Variance is specific to the parcel, building or sign to which it applies, not shared by a significant number of other properties in Town, or

- III. The Variance is a result of an error that is minor in nature in the siting of a building or structure for which a Development Permit has been approved, and the rectifying of the error would create unnecessary hardship to the registered owner, or
- IV. The Variance is deemed by the Development Authority to be preferable to complying with the Bylaw.

BACKGROUND

The Town of Drayton Valley received a Development Permit application for a Commercial Plaza (Galaxy Plaza), defined in Land Use Bylaw 2020/12/D as 'Retail (Shopping Centre)', with a Drive-Through and Variance request at the above-noted address. A decision to approve or deny this application will be made by Council, depending upon the comments received at this Public Hearing.

Notification of the Discretionary Use and Variance, requesting comments from the public, and advising them of the Public Hearing, has been provided in accordance with Town of Drayton Valley Bylaw 2018/07/A (Electronic Advertising Bylaw). To facilitate the Public Hearing process, any comments received (written or verbal) will be presented as a package at the time of the Public Hearing.

CALL FOR COMMENTS FROM THE FLOOR

There were no comments from the floor.

CALL FOR COMMENTS OR WRITTEN SUBMISSIONS

There was no written submission received.

ADJOURNMENT

Mayor Doerksen declared the Public Hearing closed at 9:11 a.m.

MAYOR

INTERIM CHIEF ADMINISTRATIVE OFFICER

MINUTES OF PUBLIC HEARING

September 15, 2021

DEVELOPMENT PERMIT DV21-041

THOSE PRESENT:

Mayor Doerksen
Councillor Ballas
Councillor Dodds
Councillor Gammara
Deputy Mayor McGee
Councillor Peebles
Councillor Wheeler
Robert Osmond, Interim CAO
Annette Driessen, General Manager of
Community Services
Elvera Thomson, General Manager of
Finance (Call-In)
Ken Woitt, General Manager of Planning
and Development
Aishah Mohd Isa, Energy Program
Coordinator
Lowani Mubanga, Planning and
Development Officer
Tom Thomson, Fire Chief
Bree Mastre, Executive Assistant

Nathan Palovcik, Manager of Information
Services
Sabine Landmark, Administrative
Assistant
Pam Thesen, Returning Officer
Owen Olynyk, General Manager of
Infrastructure
Victor Bujor, General Manager of
Enterprise and Growth
Kelsey Baker, Communications Assistant
Acting S/Sgt. Erin Matthews, RCMP
Graham Long, Drayton Valley and
District Free Press (Call-In)
Cathy Weetman, Drayton Valley Western
Review (Call-In)
Mark Cappis, Big West Country News
(Call-In)
Members of the Public

ABSENT:

ITEM

Development Permit DV21-041 – Discretionary Use at 6204-58 Avenue

CALL TO ORDER

Mayor Doerksen declared the Public Hearing open at 9:12 a.m.

PURPOSE OF THE PUBLIC HEARING

To receive comments, concerns, and questions from the public regarding the proposed Discretionary Bulk Storage of Oil and Gas Substances (Hydrochloric Acid).

BACKGROUND

The Town of Drayton Valley received a Development Permit application for the bulk storage of hydrochloric acid in 3 – 50m³ tanks equipped with fume scrubbers, level indicators and warning lights. Additionally, a safety berm will be constructed around the storage area. This use is not specifically provided for in Land Use Bylaw 2020/12/D and will be considered as a similar use. A decision to approve or deny this application will be made by Council, depending upon the comments received at this Public Hearing.

Notification of the Discretionary Use, requesting comments from the public, and advising them of the Public Hearing, has been provided in accordance with Town of Drayton Valley Bylaw 2018/07/A (Electronic Advertising Bylaw). To facilitate the Public Hearing process, any comments received (written or verbal) will be presented as a package at the time of the Public Hearing.

CALL FOR COMMENTS FROM THE FLOOR

There were no comments from the floor.

CALL FOR COMMENTS OR WRITTEN SUBMISSIONS

There was no written submission received.

ADJOURNMENT

Mayor Doerksen declared the Public Hearing closed at 9:14 a.m.

MAYOR

INTERIM CHIEF ADMINISTRATIVE OFFICER

DRAFT



Meeting Minutes

THOSE PRESENT:

Mayor Doerksen
Councillor Ballas
Councillor Dodds
Councillor Gammana
Councillor Peebles
Councillor Wheeler
Robert Osmond, Interim CAO
Elvera Thomson, General Manager of Finance
Tom Thomson, Fire Chief
Owen Olynyk, General Manager of Infrastructure
Ken Woitt, General Manager of Planning and Development
Meghan Kennedy, Bylaw Enforcement Officer
Jennifer Stone, Intergovernmental Relations and Communications
Nathan Palovcik, Manager of Information Services
Sabine Landmark, Administrative Assistant
Annette Driessen, General Manager of Community Services (Call-In)

Derek Starnes, Manager of Recreation and Omniplex (Call-In)
Victor Bujor, Manager of Enterprise and Growth (Call-In)
Bree Mastre, Executive Assistant (Call-In)
Shawna Law, Manager Health and Safety (Call-In)
Lola Strand, FCSS Program Manager (Call-In)
Bernice Taylor, ECDC Program Manager (Call-In)
Leah Sadegian, Revenue Manager (Call-In)
Cora Appleby, Community Services Administrative Assistant (Call-In)
Cathy Weetman, Drayton Valley Western Review (Call-In)
Graham Long, Drayton Valley & District Free Press (Call-In)
Members of the Public

Absent:

Deputy Mayor McGee

1.0 CALL TO ORDER

Mayor Doerksen called the meeting to order at 1:00 p.m.

2.0 Adoption of Agenda

RESOLUTION #180/21

Councillor Dodds moved to adopt the Agenda for the September 22, 2021, Special Meeting of Council, as presented.

CARRIED

3.0 Decision Items

3.1 Restrictions Exemption Program

*Councillor Peebles declared pecuniary interest with the discussion regarding impacts on the Total Works Health and Fitness Centre and exited the meeting at 1:29 p.m.
Councillor Peebles returned to the meeting at 1:34 p.m.*

Mayor Doerksen called a break at 1:53 p.m.

Mayor Doerksen reconvened the meeting at 2:07 p.m.

RESOLUTION #181/21

Councillor Ballas moved that Council table our decision making item to September 29 due to the fact that we do not have all information available to make a proper formal decision.

DEFEATED

RESOLUTION #182/21

Councillor Wheeler moved that Council does not implement a Restrictions Exemption Program for the CETC.

CARRIED

RESOLUTION #183/21

Councillor Wheeler moved that Council implement a Restrictions Exemption Program at the MacKenzie Conference Centre.

CARRIED

Councillor Peebles declared pecuniary interest regarding the decision on the Total Works Health and Fitness Centre and exited the meeting at 2:27 p.m.

RESOLUTION #184/21

Councillor Dodds moved that the Fitness Centre implement a Restrictions Exemption Program.

CARRIED

Councillor Peebles returned to the meeting at 2:33 p.m.

RESOLUTION #185/21

Councillor Gammana moved to table the motions for the Park Valley Pool and the Omniplex until the next G&P.

CARRIED

4.0 Adjournment

Mayor Doerksen adjourned the meeting at 2:36 p.m.

MAYOR

INTERIM CHIEF ADMINISTRATIVE OFFICER



Meeting Minutes

THOSE PRESENT:

Mayor Doerksen
Councillor Ballas
Councillor Dodds
Councillor Gammana
Deputy Mayor McGee
Councillor Peebles
Councillor Wheeler
Robert Osmond, Interim CAO
Annette Driessen, General Manager of
Community Services
Elvera Thomson, General Manager of
Finance
Tom Thomson, Fire Chief
Owen Olynik, General Manager of
Infrastructure
Ken Woitt, General Manager of Planning
and Development
Victor Bujor, General Manager of
Enterprise and Growth

Bree Mastre, Executive Assistant
Meghan Kennedy, Bylaw Enforcement
Officer
Jennifer Stone, Intergovernmental
Relations and Communications
Nathan Palovcik, Manager of Information
Services
Sabine Landmark, Administrative
Assistant
Derek Starnes, Manager of Recreation
and Omniplex (Call-In)
Heather Polard, Fitness Manager (Call-In)
Cathy Weetman, Drayton Valley Western
Review (Call-In)
Graham Long, Drayton Valley & District
Free Press (Call-In)
Members of the Public

Absent:

1.0 CALL TO ORDER

Mayor Doerksen called the meeting to order at 9:03 a.m.

2.0 Adoption of Agenda

RESOLUTION #186/21

Councillor Gammana moved to adopt the Agenda for the September 29, 2021, Special Meeting of Council, as presented.

CARRIED

3.0 Decision Items

3.1 Restrictions Exemption Program

RESOLUTION #187/21

Councillor Ballas moved that Council cancel the Restrictions Exemption Program at the MacKenzie Centre and Total Fitness effective Wednesday, September 29, 2021, and that Administration adjust facility operations to meet the current provincial health restrictions as implemented by Alberta Health Services and move that Council direct Administration to operate the Omniplex and Park Valley Pool as per the current provincial health restrictions as implemented by Alberta Health Services.

Councillor McGee requested that the vote be recorded.

In Favour:

Mayor Doerksen
Councillor Ballas

Councillor Dodds
Deputy Mayor McGee
Councillor Peebles
Councillor Wheeler

Opposed:
Councillor Gammana

CARRIED

4.0 Adjournment

Mayor Doerksen adjourned the meeting at 9:38 a.m.

MAYOR

INTERIM CHIEF ADMINISTRATIVE OFFICER

Town of Drayton Valley

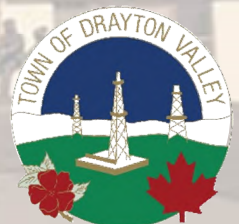
Proclamation

World Cerebral Palsy Day October 6, 2021

- WHEREAS** Cerebral palsy is a neuromotor disability, which is the most common, permanent, lifelong physical disability in childhood;
- WHEREAS** Cerebral palsy affects an estimated 17 million people worldwide, in all levels of society and all levels of socioeconomic status;
- WHEREAS** The Cerebral Palsy Association in Alberta (CPAA) is a leader in advocating for persons with disabilities and is the primary centre for providing programs, services, and information on treatments, resources, and services relating to cerebral palsy; and
- NOW THEREFORE,** I, Michael Doerksen, Mayor of the Town of Drayton Valley, do hereby proclaim October 6, 2021, as “World Cerebral Palsy Day” in the Town of Drayton Valley.

DATED at the Town of Drayton Valley,
in the Province of Alberta,
this 6th day of October, 2021.

Michael Doerksen, Mayor





Town of Drayton Valley

Proclamation Request Form

Name (s): _____

Organization: _____

Contact Number: _____ Contact E-mail: _____

Mailing Address: _____

Description of Proclamation requested:

* Request must be received a minimum of TWO WEEKS prior to the meeting being requested for; please refer to the Meeting Schedule for dates

Additional Information Provided

Please list the information you attached or included with your proclamation request:

Please indicate any preference you have for meeting:

Please submit your request by:

Fax: 780.542.5753

E-mail: admin-support@draytonvalley.ca

Mail: Box 6837, Drayton Valley, AB T7A 1A1

In person: 5120-52 ST
Drayton Valley, AB

Town of Drayton Valley

Proclamation

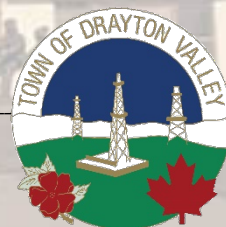
Energy Efficiency Day

October 6, 2021

- WHEREAS:** Drayton Valley, as a municipality, is committed to sustainability and we recognize that a sustainable community is one that is economically, environmentally, and socially healthy and resilient, and meets challenges through integrated solutions; and
- WHEREAS:** energy efficiency is an abundant, clean, and low-cost way to meet Drayton Valley's energy needs to avoid pollution, improve comfort and health, while reducing energy bills for residents and businesses in our community; and
- WHEREAS:** implementing energy efficiency and other clean energy policies and programs can help boost economic opportunities and job creation while continuing to move Drayton Valley toward a sustainable future; and
- WHEREAS:** Drayton Valley, as a municipality, is committed to optimizing our energy use, and educating our community about sustainable living; and
- WHEREAS:** together we can continue to contribute to our sustainability efforts by learning more about energy efficiency and practicing smarter energy use in our daily lives;
- THEREFORE:** I, Mayor Michael Doerksen, on behalf of the Council of the Town of Drayton Valley, do hereby proclaim **October 6, 2021**, as "**Energy Efficiency Day**" in the Town of Drayton Valley and urge citizens to join us in supporting our energy stewardship goals and moving towards a more energy efficient future.

DATED at the Town of Drayton Valley,
in the Province of Alberta,
this 6th day of October, 2021.

Mayor Michael Doerksen



PUBLIC HEARING

October 6, 2021

9:00 A.M.

Council Chambers – Civic Centre

1. DECLARE PUBLIC HEARING OPEN

Brazeau County-Drayton Valley Intermunicipal Development Plan (IDP) Bylaw 2021/09/D.

2. PRESENT

3. PURPOSE OF THE PUBLIC HEARING

To receive comments, concerns, and questions from the public regarding the proposed IDP Bylaw 2021/09/D. If given second and third reading, IDP Bylaw 2021/09/D will adopt the new Brazeau-Drayton Valley Intermunicipal Development Plan. Additionally, upon passing of IDP Bylaw 2021/09/D, the following IDP Bylaws will be rescinded:

1. IDP 2020/03/D;
2. IDP 2011/17/D.

4. BACKGROUND

At the August 18, 2021, Regular Meeting of Council, Town of Drayton Valley Council gave First Reading to Bylaw 2021/09/D which if approved (through Second and Third Readings) will adopt the new Brazeau County-Drayton Valley Intermunicipal Development Plan (IDP). IDP 2020/03/D was adopted by Town Council at its Regular Meeting held on March 18, 2020. However, as Brazeau County Council tabled the IDP (as Bylaw 1049-20) at its Regular Council meeting held in April 2020, existing IDP 2011/17/D remained in effect. The main point of contention for Brazeau County was the extent of the Plan Area.

Notification of IDP Bylaw 2021/09/D, requesting comments from the public, and advising them of the Public Hearing, has been provided in accordance with Town of Drayton Valley Bylaw 2018/07/A (Electronic Advertising Bylaw). To facilitate the Public Hearing process, any comments received (written or verbal) will be presented as a package at the time of the Public Hearing.

5. CALL FOR COMMENTS FROM THE FLOOR.

6. CALL FOR COMMENTS OR WRITTEN SUBMISSIONS.

7. DECLARE PUBLIC HEARING CLOSED.

TOWN OF DRAYTON VALLEY

REQUEST FOR DECISION

SUBJECT:	Town of Drayton Valley-Brazeau County Intermunicipal Development Plan (IDP) Bylaw 2021/09/D Presented for Second and Third Reading
MEETING:	October 6, 2021 Regular Meeting of Council
PRESENTED BY:	Ken Woitt/Lowani Mubanga Planning & Development

1. PROPOSAL AND BACKGROUND:

Existing Intermunicipal Development Plan (IDP) 2011/17/D is in effect until the new Intermunicipal Development Plan (IDP) 2021/09/D is given three readings by bylaw and the existing bylaw is repealed.

A joint public open house was held at the MacKenzie Conference Centre on February 27, 2020, as the start of the engagement process for the IDP to provide landowners from both municipalities the opportunity to ask questions and provide comments on the Draft IDP.

The new IDP 2020/03/D was initially adopted by Town of Drayton Valley Council at its Regular Meeting held on March 18, 2020. Brazeau County Council tabled the IDP (as Bylaw 1084-21) at its Regular Council meeting held on April 2020. Their interest was the extent of the Plan Area in the new IDP. Changes to the extent of the Plan Area in the new IDP have since been agreed upon between the Town and the County.

Town Council approved First Reading for IDP 2021/09/D on August 18, 2021. County Council approved First Reading for IDP 1084-21 on August 3, 2021. A Public Hearing is required to be held prior to Second and Third Readings of IDP 2021/09/D.

The Public Hearing was advertised for two weeks on the Town's Facebook page, Town's website and in the DV Free Press and will be held this morning being, October 6, 2021.

Brazeau County Council passed Second and Third Readings of the draft IDP Bylaw 1084-21, as amended, on September 21, 2021. The one change they made was to the third bullet point in Section 5.3, which is highlighted:

ORIGINAL WORDING

- All new residential lots within the Plan Area shall be required to connect to "Town" sewer and water infrastructure once it is made available.

REVISED WORDING

- All new residential lots within the Plan Area shall be required to connect to "a" sewer and water infrastructure once it is made available.

This minor change provides more flexibility and opportunity to satisfy the servicing policy and Administration recommends that Town Council also adopt this minor change.

2. BUDGET / GRANT / RESOURCE IMPLICATIONS:

If Town Council gives Second and Third Reading to IDP 2021/09/D, minimal budget expenses would be incurred for printing, reproduction and updating other documents.

3. ALIGNMENT WITH LEGISLATION AND TOWN PLANS:

Type of Document	Yes ~ N/A ~ Partial	Comments
Provincial Acts / Regulations	Yes	<p>Sections 230 and 606 (establish the requirements for sending notifications of public hearings).</p> <p>Section 631 (requirement for an IDP and required components of an IDP).</p> <p>Section 692 (requirement to hold a public hearing before giving second reading for an IDP or sending notifications of public hearings).</p>
Municipal Bylaws	Yes	Policies within the Land Use Bylaws of both municipalities shall not conflict with those of the IDP.
Municipal Development Plan	Yes	<p>The respective Municipal Development Plans of both municipalities provide the general direction for growth and development of either the County or Town as a whole, while the IDP provides the direction for growth/development of the area located in proximity to the current Town/County boundary.</p> <p>Policies contained in the MDP for either municipality must not conflict with those in the IDP.</p>
Sustainability Vision 2019-2021	N/A	N/A
Town of Drayton Valley Strategic Plan 2019-2021	Yes	<p>Goal Two- Continue to Provide Service Delivery to Residents</p> <p>Goal Three- A sense of Community</p> <p>Process Plan- Leadership, Community Engagement, Alignment, and Initiatives</p>
Other Plans or Policies	Yes	Various plans, such as the Social Development Plan, Culture and Recreation Master Plan, Transportation Mater Plan, etc. apply where they affect lands located within the Plan Area. Any future amendments to these plans that involve land use decisions shall be consistent with the IDP.

4. POTENTIAL MOTIONS:

- A. That Council give Second Reading to proposed Town of Drayton Valley-Brazeau County Intermunicipal Development Plan (IDP) Bylaw 2021/09/D, as amended.

That Council give Third and Final Reading to proposed Town of Drayton Valley-Brazeau County Intermunicipal Development Plan (IDP) Bylaw 2021/09/D, as amended.

- B. That Council give Second Reading to Town of Drayton Valley-Brazeau County Intermunicipal Development Plan (IDP) Bylaw 2021/09/D, with additional amendments to: _____.

That Council give Third and Final Reading to proposed Town of Drayton Valley-Brazeau County Intermunicipal Development Plan (IDP) Bylaw 2021/09/D, as amended.

- C. That Council decline to give Second Reading to Town of Drayton Valley-Brazeau County Intermunicipal Development Plan (IDP) Bylaw 2021/09/D.

5. RECOMMENDATION

Administration recommends that Council give Second and Third Readings to proposed Town of Drayton Valley-Brazeau County IDP 2021/09/D, as amended.

6. ATTACHMENTS:

1. Bylaw 2021/09/D with Draft Intermunicipal Development Plan as Schedule "A"

REPORT PREPARED BY:		REVIEWED BY:	
APPROVED BY:			

ATTACHMENT 1

IDP DRAFT BYLAW 2021/09/D

BYLAW NO. 2021/09/D

Name of Bylaw: Intermunicipal Development Plan



WHEREAS, the Municipal Government Act, RSA 2000, chapter M-26 authorizes Council of the town of Drayton Valley to work collaboratively with neighbouring municipalities to ensure the efficient land use planning adjacent to municipal boundaries;

AND WHEREAS the Town of Drayton Valley and Brazeau County have worked collaboratively on the preparation of an Intermunicipal Development Plan between both municipalities;

AND WHEREAS Council of the Town of Drayton Valley deems it expedient and proper, under the authority of and in accordance with the Municipal Government Act, RSA 2000, Chapter M-26 and amendments thereto, to adopt the Brazeau County and Town of Drayton Valley Intermunicipal Development Plan; and

AND WHEREAS the public participation requirements of Section 692 of the Municipal Government Act, RSA 2000, Chapter M-26, have been complied with;

NOW THEREFORE the Council of the Town of Drayton Valley, duly assembled, hereby enacts as follows:

1. **THAT** Schedule "A", attached hereto and forming part of this Bylaw shall be referred to as the "Brazeau County and Town of Drayton Valley Intermunicipal Development Plan".
2. **AND THAT** this Bylaw shall come into force and have effect from and after the date of third reading thereof.

NOW THEREFORE this Bylaw shall rescind Bylaw No. 2011/17/D, being the former Intermunicipal Development Plan between the Town of Drayton Valley and Brazeau County, and rescind Bylaw No. 2020/03/D, that was adopted by the Town of Drayton Valley but not by Brazeau County.

Read a first time this 18th day of August, 2021,

Public Hearing held this _____ day of _____, 2021,

Read a second time this _____ day of _____, 2021,

Read a third and final time this _____ day of _____, 2019, A. D.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

Brazeau County and Town of Drayton Valley

Intermunicipal Development Plan

Brazeau County Bylaw: 1084-21

Town of Drayton Valley Bylaw: 2021/09/D



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LIST OF ACRONYMS:

ASP – Area Structure Plan
 CAO – Chief Administrative Officer
 ESA – Environmentally Sensitive Areas
 IDP – Intermunicipal Development Plan
 IDPC – Intermunicipal Development Plan Committee
 LPRT – Land and Property Rights Tribunal
 LUB – Land Use Bylaw
 MGA – *Municipal Government Act*
 MDP – Municipal Development Plan

1.0 INTRODUCTION AND BACKGROUND

Brazeau County (hereafter referred to as the County) and the Town of Drayton Valley (hereafter referred to as the Town) work collaboratively. The original Intermunicipal Development Plan (IDP) was written to enhance collaborative working processes following annexation in 2011. The purpose of this revised IDP is to update the methodology for intermunicipal planning for the next five (5) years, as required by Government of Alberta regulations

Brazeau County and the Town of Drayton Valley as per section 631 of the *Municipal Government Act* have agreed to jointly update their existing IDP to have a cooperative approach for the purpose of land use and development, managing growth, the environment, infrastructure, dispute resolution and other vital community services along their shared borders.

2.0 PURPOSE OF THE PLAN

The purpose of the IDP is to have a co-operative approach for the process of land use and development, managing growth, environmental matters, infrastructure and dispute resolution along the borders of the Town of Drayton Valley and Brazeau County.

The plan will contain policies for:

- Land use
- Environment
- Infrastructure
- Intermunicipal Programs
- Economic and Social Development

3.0 GOALS

The Town and the County recognize and respect the autonomy and mandate of each municipality and acknowledge the need to establish common plans and policies that seek:

- a) To collaboratively plan and confirm future land uses, infrastructure, transportation and development within the Plan Area;
- b) To establish a logical and orderly development for each municipality, while seeking the advancement and promotion of the region as a whole;
- c) To reduce the potential for future conflict(s) through communication and encourage understanding;
- d) To identify and conserve environmental features, recreation and open space;
- e) To provide a process and procedure for dispute resolution, amendments and administration of the plan; and

- f) To enhance opportunities for increased quality of life through a diversified local economy and quality community services.

4.0 PLAN AREA

The Plan Area is shown on Figure 1. It extends into the County 0.4 kilometers to 1.2 kilometers from the Town border except to the east where it extends to the top of the North Saskatchewan River valley. The Plan Area extends into the Town 0.1 kilometre from the Town border. The Plan Area includes the entire parcel located, wholly or partially, within the Plan Area buffer. The joint Plan Area covers approximately 2,681 hectares (6,624 acres) of land.

Agriculture is the predominant land use in much of the Plan Area with clusters of country residential subdivisions and the Drayton Valley Golf and Country Club.

5.0 LAND USE POLICIES

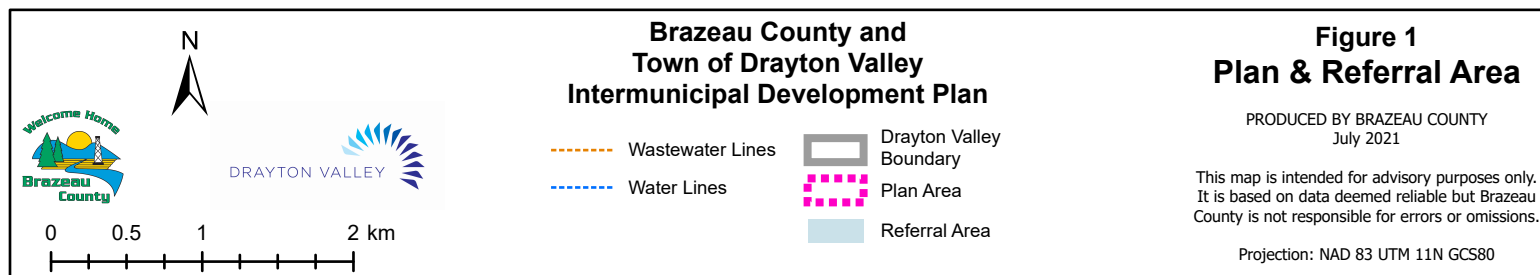
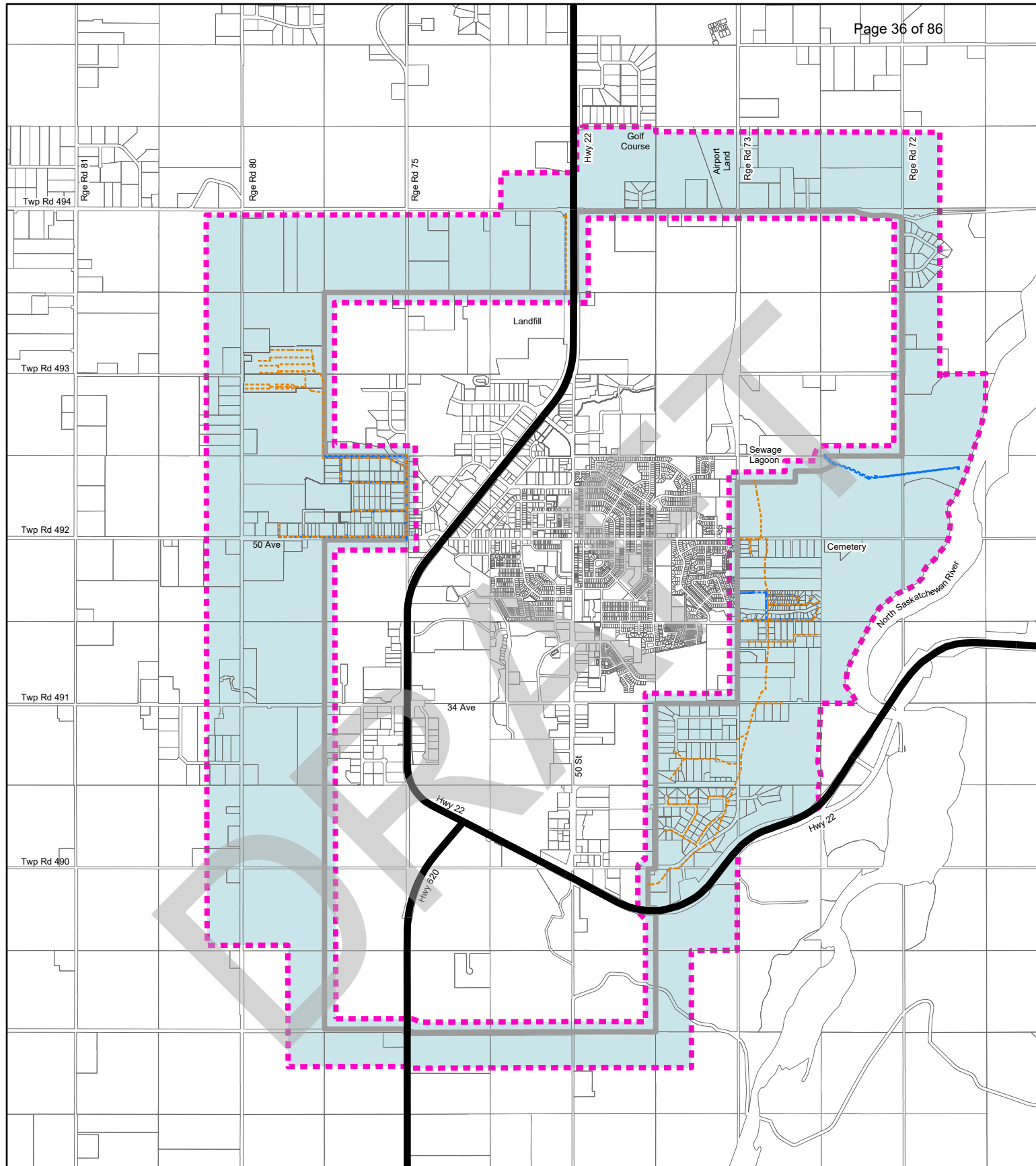
Brazeau County and the Town of Drayton Valley will communicate in good faith on land matters within the Plan Area. Any disputes will be addressed through section 9 of this plan. Each municipality will maintain their autonomy within their current boundaries and within the Plan Area.

5.1 Referral(s) / Consistency of Planning

The referral area includes all parcels of land located within the Plan Area (refer to Figure 1).

Major documents or applications, such as Area Structure Plans (ASPs), Municipal Development Plans (MDPs) and Land Use Bylaws (LUB) or their amendments, as well as subdivision and discretionary development permit applications, shall be referred to the adjacent municipality for review. Comments shall be provided to the referring municipality as outlined below. If no comments are received within the accepted timelines, the referring municipality will consider there are no objections, comments or concerns.





5.2 Agricultural Preservation

Agricultural district is the most prevalent land use in the Plan Area. Brazeau County will consider both economic development, and quality of agricultural land when applications are received.

5.3 Residential

New residential development should be considered in currently serviced areas and in conjunction between the two municipalities.

Objectives:

- Identify areas that are suitable for residential growth and specify density targets within the overall Plan Area;
- Accommodate various land uses (commercial, recreational and institutional) that are compatible with existing and future residential uses;
- Mitigate conflicts between future residential uses and non-residential uses; and
- Mitigate existing conflicts between residential land uses and non-residential land uses.

Policies:

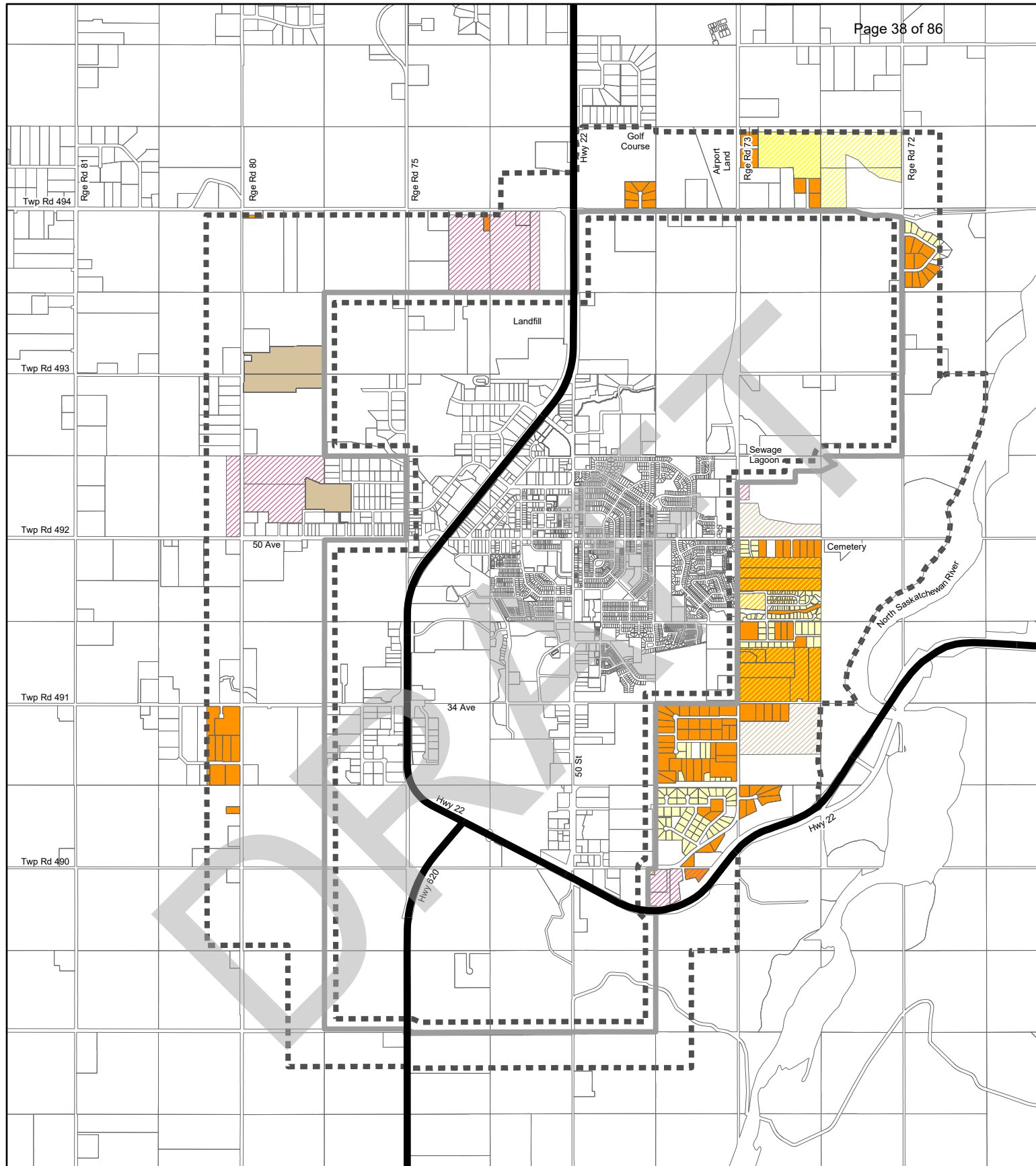
- Residential development within the Plan Area shall be generally consistent with the areas identified as residential in Figure 2.
- Residential subdivisions shall be designed so individual lots do not directly access highways or major arterial roadways.
- All new residential lots within the Plan Area shall be required to connect to a sewer and water infrastructure once it is made available.

5.4 Utilities

Utilities typically refers to natural gas, power, municipal water, stormwater and sewer systems. The provision of water and sewer service for existing and future development within the Town and for the broader IDP area will be critical for the growth of the area. The Town owns and operates its own water and sanitary sewer distribution and treatment system. Natural gas is supplied within the Plan Area by ATCO Gas Co-op and Evergreen Gas Co-op. Power is supplied by the Drayton Valley Rural Electrification Association.

Objectives:

- The Town and County should maintain current information about existing and proposed major utility corridor projects.
- Collaboration between the Town and the County to develop an effective water, stormwater and sewer management system.
- Future discussions about developments within the Plan Area should occur between the County and the Town to determine potential opportunities and areas of focus for the provision of municipal water, stormwater and sewer services.



Brazeau County and Town of Drayton Valley Intermunicipal Development Plan

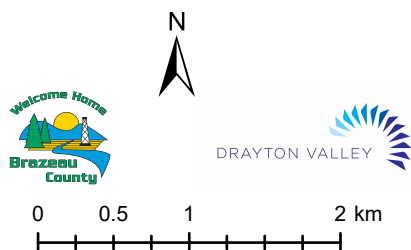
Current Residential Areas	Proposed Residential Areas
Compact Country Residential	Compact Residential
Country Residential	Suburban Estates
Manufactured Home Park	Country Residential
Plan Area	Non Residential

**Figure 2
Residential Areas**

PRODUCED BY BRAZEAU COUNTY
July 2021

This map is intended for advisory purposes only.
It is based on data deemed reliable but Brazeau
County is not responsible for errors or omissions.

Projection: NAD 83 UTM 11N GCS80



5.5 Commercial and Industrial Development

Both municipalities recognize that continued growth and development of commercial and industrial lands is vital for the economic success of the region.

Objectives:

- Identify lands within the Plan Area for Commercial and Industrial developments where sites have adequate access to road systems and in locations that minimize their impacts on surrounding land uses.
- Collaborate to mitigate impacts between Commercial and Industrial uses and non-Commercial and Industrial uses.

6.0 TRANSPORTATION

Transportation systems within the Plan Area are a critical component of ensuring economic development, and a high quality of life. Roadways must be provided in a manner that delivers an efficient method of travel for residents, visitors and businesses of both municipalities, and is cost-efficient for both municipalities. The shared transportation system must be designed in a manner that is safe for all road users, including motorists, cyclists and pedestrians.

Objectives:

- Provide a transportation system within the Plan Area that meets the needs of both municipalities, and is safe, efficient and effective for all road users.

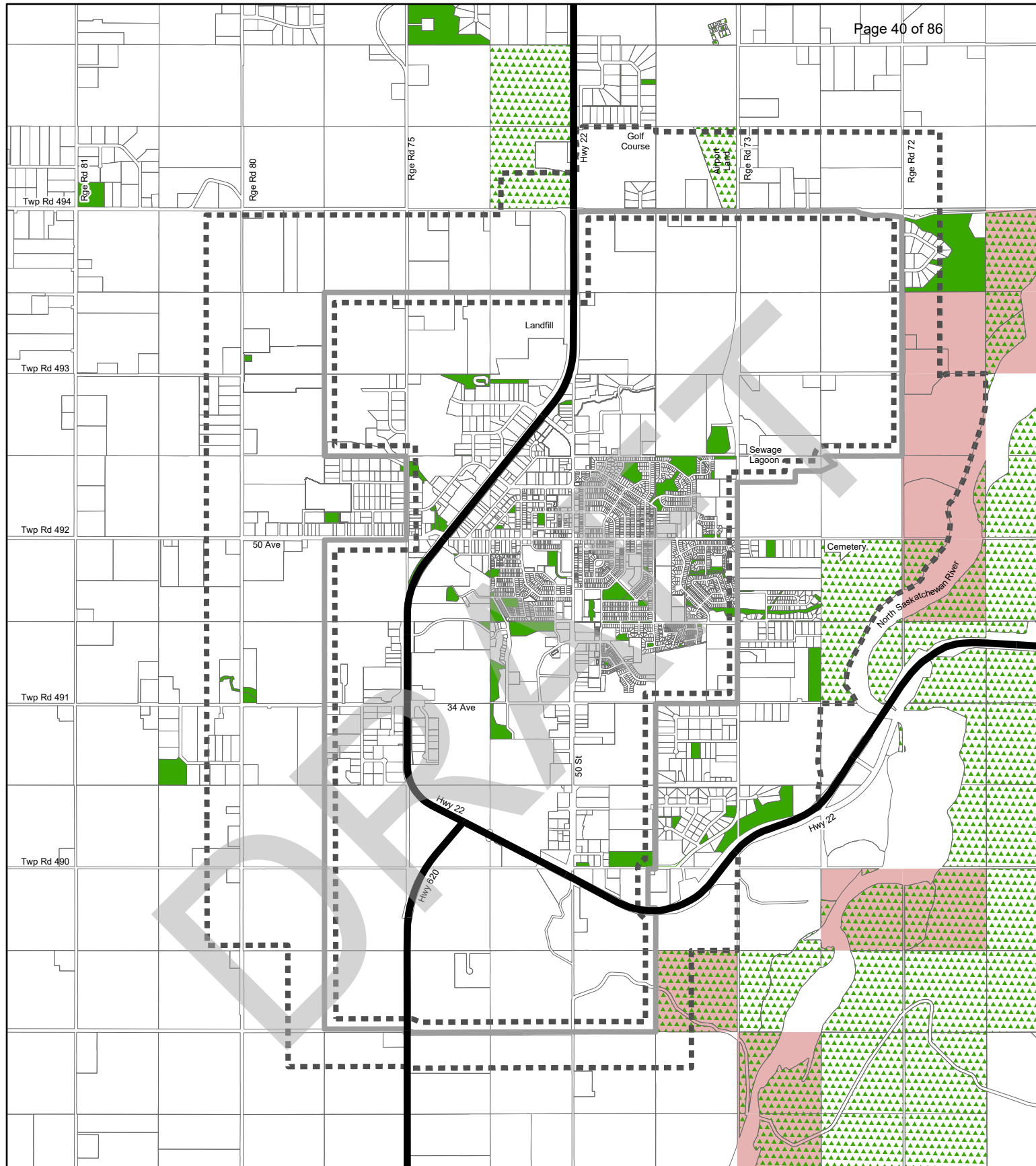
Policies:

- The Town and County shall collaborate on new and expanding development(s) within the Plan Area to ensure long-term transportation corridors are secured to maintain a safe, coordinated and efficient road network.
- The municipalities shall clearly define the responsibilities and standards for roadway design, construction, and maintenance within the Plan Area between Alberta Transportation, developers, the Town and the County.

7.0 ENVIRONMENTAL POLICIES

Brazeau County and the Town of Drayton Valley will promote environmental stewardship and the health of the regional ecosystem through the following policies.

- Open Space, Crown Land and Environmentally Significant Areas have been identified on Figure 3.
- Both Brazeau County and the Town of Drayton Valley shall follow Provincial Regulations as they pertain to the dedication or classification of Environmental Reserve, Municipal Reserve and Conservation Easements.



Brazeau County and Town of Drayton Valley Intermunicipal Development Plan

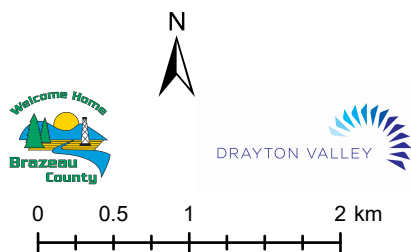
Figure 3 Open Spaces, Crown Land, and ESA's

PRODUCED BY BRAZEAU COUNTY
July 2021

This map is intended for advisory purposes only.
It is based on data deemed reliable but Brazeau
County is not responsible for errors or omissions.

Projection: NAD 83 UTM 11N GCS80

- Open Space
- Crown Land
- Environmentally Sensitive Areas
- Plan Area



- Both municipalities shall recognize the importance of wetlands, riparian areas, watercourses and waterbodies, and will collaborate when reviewing proposals which may impact watershed(s) in the Plan Area.
- Through respective Land Use Bylaws, both municipalities shall enforce appropriate development setbacks from the North Saskatchewan River, waterbodies, watercourses, and hazardous landscapes.

8.0 ECONOMIC AND SOCIAL DEVELOPMENT

Brazeau County and the Town of Drayton Valley mutually encourage opportunities for a diversified economy and recognize the benefits it offers in enhancing regional competitiveness. The top industries in our local economies are:

- Oil and Gas;
- Forestry;
- Agriculture; and,
- Recreation.

The provision of quality community services and programming is recognized by both municipalities to enhance residents' quality of life. Both Municipalities may choose to collaborate on any social, recreational, economic development or tourism initiative which may affect the Plan Area.

9.0 IMPLEMENTATION AND ADMINISTRATION

The *Municipal Government Act* requires that an Intermunicipal Development Plan contain provisions related to the administration of the plan and a procedure to be used, by one or more of municipalities, to amend or repeal and replace the IDP.

9.1 Adoption:

The Intermunicipal Development Plan shall be adopted by Bylaws by Brazeau County and the Town of Drayton Valley in accordance with the *Municipal Government Act*.

Both Brazeau County and the Town of Drayton Valley shall administer the provisions of the Intermunicipal Development Plan.

9.2. Plan Review and Amendments:

The plan shall be reviewed every five (5) years following the adoption.

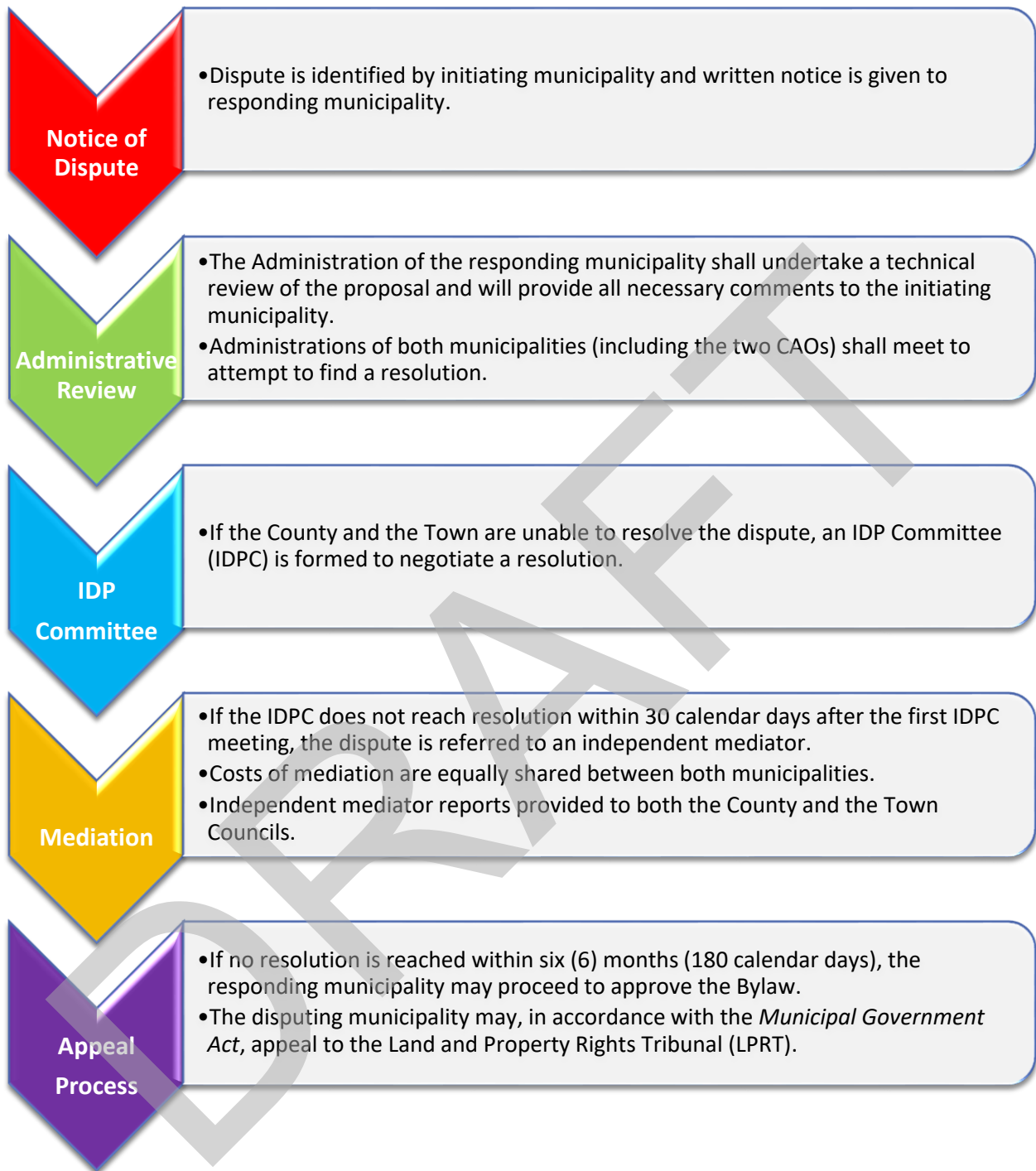
If there is objection to or amendments to the plan by either municipality an Intermunicipal Development Plan Committee (IDPC) shall be established to review and discuss any changes to the Bylaw.

9.3 Dispute Resolution:

The implementation of an intermunicipal dispute resolution mechanism is a requirement of all Intermunicipal Development Plans pursuant to the *Municipal Government Act*. In order to satisfy this requirement and to ensure that the principles of fairness and due process are respected, a dispute resolution process consisting of the six (6) stages is provided.

- 1) When a dispute is identified, written notice is required to be given to the adjacent municipality.
- 2) Administration from each municipality along with the two (2) Chief Administrative Officers (CAOs), shall meet and attempt to resolve the dispute
- 3) In cases where administration and the two (2) CAOs cannot resolve the dispute an IDPC shall be established to review the dispute and negotiate a resolution.
- 4) If the IDPC does not reach a resolution by the thirtieth (30th) calendar day following the first meeting the dispute will then be referred to mediation.
- 5) The services of an independent mediator will be retained and they will be required to present a written report with recommendations to both Councils. The cost of the mediation shall be shared equally by both Brazeau County and the Town of Drayton Valley.
- 6) If the dispute has not been resolved within six (6) months after the notice is given; the municipality may proceed to adopt the Bylaw and the other municipality may, in accordance with the MGA, appeal to the Land and Property Rights Tribunal (LPRT).





Appendix A – Definitions

Annexation means the transfer of land from the jurisdiction of one municipality to another municipality. The *Municipal Government Act* defines the process through which annexation occurs.

Area Structure Plan (ASP) means a statutory plan that provides the framework for subdivision and development for an area of undeveloped land within the municipality. This document is prepared in accordance with the *Municipal Government Act* and adopted by Council.

Bylaw means a law made by a municipality in accordance with the powers delegated to it under the *Municipal Government Act*.

Conservation Easement means an interest, in a particular portion of land, is held by the municipality for the purpose of protecting and/or conserving the natural environment.

Development Permit means a document that is issued under a land use bylaw and authorizes a development.

Discretionary Use means a structure or use of land that may be allowed in a given district at the discretion of the Development Authority.

Environmentally Significant Areas means an area of land that generally has an important role in the long-term maintenance of: (1) biological diversity, (2) physical landscape features, (3) ecological services and function, and/or (4) other natural processes. A quarter section must have an overall ESA value of greater than 0.189 to be designated as an Environmentally Significant Area in the province of Alberta.

Environmental Reserve means land dedicated to a municipality where it is determined to be undevelopable due to environmental conditions, in accordance with section 664 of the *Municipal Government Act*.

Land and Property Rights Tribunal (LPRT) is an independent and impartial quasi-judicial board established under the *Land and Property Rights Tribunal Act* to make decisions about land planning, property assessment and compensation disputes involving land expropriations and surface leases.

Land Use means the manner in which the land may be used or occupied. Typically the information is provided in the municipality's Land Use Bylaw.

Land Use Bylaw (LUB) means a statutory document that divides a municipality into districts. The LUB establishes procedures for processing and deciding development, including subdivisions, within the municipality. The document has rules which affect how each parcel of land in the municipality may be used and developed.

Mediation means a process involving a neutral person as a mediator who may be engaged in order to assist municipalities in resolving a dispute. The purpose of a mediation would be to reach mutually acceptable recommendations by facilitating communication and identifying issues and interests of both municipalities.

Municipal Development Plan (MDP) means a statutory plan adopted by Council that outlines the current and future goals, objectives and policies to help guide a municipality's physical, social and economic development. The plan is used to provide direction and assist in managing growth and development.

Municipal Reserve means land that is owned by a municipality to provide for parks, recreation or school authority purposes.

Open Space means land owned by a municipality as municipal reserve or environmental reserve.

Riparian means the transitional area between upland and aquatic ecosystems bordering a watercourse.

Setback means the distance between a property line or feature and part of a site or development. Setbacks are governed through the Land Use Bylaw.

Statutory Plan means a plan adopted by Council as a municipal bylaw under the authority of the *Municipal Government Act*. Statutory Plans include; an intermunicipal development plan, a municipal development plan, an area structure plan and an area redevelopment plan.

Subdivision means the division or consolidation of land that creates a new titled parcel of land from an existing parcel of land.

TOWN OF DRAYTON VALLEY

REQUEST FOR DECISION

SUBJECT:	Combative Sports Commission Bylaw 2021/12/C Presented for First Reading
MEETING:	October 6, 2021 Regular Meeting of Council
PRESENTED BY:	Derek Starnes Recreation and Omniplex Manager

1. PROPOSAL AND BACKGROUND:

The Town of Drayton Valley received a request from SBG Drayton Valley to revise the Town of Drayton Valley Bylaw No. 2003/07/C in order to host a mixed martial arts event.

The steps necessary to update the Bylaw include:

- Council approving a new Bylaw or amendments to the existing Bylaw;
- Council appointing individuals to the Commission;
- The Commissions approving a Promoter; and
- The Commissions approving a date and location.

The Commissions would be responsible to supervise, regulate, govern, and control all bouts and contests held in connection with the regulated sport(s). This includes being responsible for the provision of medical, police, referees, judges, officials, and supervisory personnel as deemed necessary.

Town Administration provided a statement of opinion from the Town's legal counsel and insurance provider. These statements outlined information specific to the liability being placed on the Town and its officers. Additionally, the Town's insurance provider has indicated that a separate insurance policy would be required to provide insurance for the Commission.

At the Regular Council Meeting of August 18, 2021, Town Council approved a resolution directing Administration to revise the Town of Drayton Valley Combative Sports Commission Bylaw 2003/07/C for Council's review and to prepare the required information for the formation of a Commission.

At the September 15, 2021, Governance and Priorities Meeting of Council, Town Administration was directed to bring the new Combative Sports Commission Bylaw to the October 6, 2021 Regular Meeting of Council for First Reading. Administration has confirmed that the Municipal Governments Act (MGA) allows for the passing of a Bylaw to extend into a new Council term.

Municipal Governments Act Bylaw readings 187

(1) Every proposed bylaw must have 3 distinct and separate readings. (2) Each Councillor present at the meeting at which first reading is to take place must be given or have had the opportunity to review the full text of the proposed bylaw before the bylaw received first reading. (3) Each Councillor present at the meeting at which third reading is to take place must, before the proposed bylaw received third reading, be given or have had the opportunity to review the full text of the proposed bylaw and of any amendments that were passed after first reading. (4) A proposed bylaw must not have more than 2 readings at a council meeting unless the Councillors present unanimously agree to consider third reading. (5) Only the title or identifying number has to be read at each reading of the bylaw. 1994 cM-26.1 s187

The Town of Drayton Valley's C-02-14 Council Meeting, Agenda and Public Hearings Policy has the following requirement: "A Councillor who was absent for all of a public Statutory Hearing on a proposed Bylaw or Resolution must not vote; a Councillor who was absent for a portion of a Statutory Hearing may choose not to vote. If a Councillor does not vote, the abstention must be recorded." Therefore, the Proposed Combative Sports Commission Bylaw can be presented for First Reading prior to the Municipal Election without being impacted by the results of the Election, as the Hearing will be scheduled after the October 18 Election date.

Therefore, the Combative Sports Commission Bylaw 2021/12/C is hereby presented to Council for First Reading. Should first Reading be granted, Town Administration will advertise the Bylaw for the required time period. The approval of the Combative Sports Commission Bylaw 2021/12/C will automatically repeal Bylaw 2003/07/C

2. BUDGET / GRANT / RESOURCE IMPLICATIONS:

The Town's budget will be impacted in the following manner:

- Legal fees to establish the Bylaw and prepare the contractual agreement between the Commission and the Promoter.
- Commission fees determined by the Commission are intended to cover all associated costs.
- Insurance premiums through a separate provider may amount to an estimated \$5,000.

The risk remains that the Town of Drayton Valley may be held liable in the event of injury or death of a competitor. This cost could be substantial.

3. ALIGNMENT WITH LEGISLATION AND TOWN PLANS:

Type of Document	Yes ~ N/A ~ Partial	Comments
Provincial Acts / Regulations	N/A	
Municipal Bylaws	Yes	Town of Drayton Valley Combative Sports Commission Bylaw 2003/07/C
Municipal Development Plan	N/A	
Sustainability Vision 2019-2021	N/A	
Town of Drayton Valley Strategic Plan 2019-2021	N/A	
Other Plans or Policies	N/A	




4. POTENTIAL MOTIONS:

1. That Council give First Reading to Combative Sports Commission Bylaw 2021/12/C, as presented.
2. That Council give First Reading to Combative Sports Commission Bylaw 2021/12/C, with the following amendment(s): _____.
3. That Council direct Administrative to _____ prior to giving First Reading to the presented Bylaw 2021/12/C.
4. That Council not give First Reading to Combative Sports Commission Bylaw 2021/12/C.

5. RECOMMENDATION

6. ATTACHMENTS:

1. DRAFT Combative Sports Commission Bylaw 2021/12/C

REPORT PREPARED BY:		REVIEWED BY:	
APPROVED BY:			

BYLAW NO. 2021/12/C

Name of Bylaw: Town of Drayton Valley Combative Sports Commission Bylaw

WHEREAS under the provisions of the *Municipal Government Act*, the Council of the Town of Drayton Valley may pass Bylaws respecting the safety, health and welfare of people and the protection of people and property;

AND WHEREAS under the provisions of the *Municipal Government Act*, the Council of the Town of Drayton Valley may pass Bylaws respecting businesses, business activities and persons engaged in business and may provide for a system of licensing;

AND WHEREAS under the provisions of the *Municipal Government Act*, the Council of the Town of Drayton Valley may pass Bylaws in relation to the establishment and functions of council committees and other bodies including with respect to the procedure and conduct of the committee and its members;

AND WHEREAS the Town administration has received the input of stakeholders in developing a new Combative Sports Commission Bylaw;

AND WHEREAS it is desirable to establish a Combative Sports Commission to sanction and monitor combative sports events conducted within the municipal boundary;

AND WHEREAS, pursuant to Section 535.1 of the *Municipal Government Act*, members, officers, employees, volunteers and officials of a Commission established by Bylaw for controlling and regulating combative sports are not liable for anything said or done or omitted to be done in good faith in the performance or intended performance of their functions, duties or powers, unless excepted by 535.1(3);

PURPOSE, DEFINITIONS AND INTERPRETATION

PURPOSE:

- a) Establish a Combative Sports Commission;
- b) Establish a system of licensing and permitting for Combative Sports Events in the Town of Drayton Valley; and
- c) Prescribe powers, functions, duties, structure and procedures for the Combative Sports Commission.

DEFINITIONS:

"Agent" means every person who, by mutual consent, acts for the benefit of another and

includes an employee and other person in care and control with respect to a Combative Sports Event;

"Applicant" means a person who applies for a license, permit, or renewal of a license pursuant to this Bylaw;

"Commission" means the Drayton Valley Combative Sports Commission, as established by this bylaw;

"Conflict of Interest" means when a person has a private or personal interest sufficient to influence or to appear to influence the objective exercise of that person's duties for the Commission;

"Combative Sports" include boxing, mixed martial arts, wrestling, full-contact karate, muay thai, kickboxing, and all other sports that hold contests between opponents involving striking with hands, feet, knees or elbows, grappling, submissions or takedowns;

"Combative Sports Event" or "Event" include both amateur and professional events including Contests, where designated by the Commission includes boxing, mixed martial arts, professional wrestling, full contact karate, muay thai, kick boxing, and other sports that hold Contests between opponents involving striking with hands, feet, knees or elbows, grappling, submissions and take downs. Combative Sports Events that are regulated by a specific association must be first regulated through that association;

"Contest" means a bout, match or fight;

"Contestant" means an individual who participates in a Contest at a Combative Sports Event;

"Council" means the Council of the Town of Drayton Valley;

"Employee" means an employee of the Commission;

"License" means a license issued to a person pursuant to this Bylaw;

"Licensee" means a person holding a valid and subsisting license or permit under this Bylaw;

"License Fee" or "Permit Fee" means a fee payable for a License or Permit respectively,

"Member" means a person appointed to the Commission pursuant to this Bylaw;

"Municipal Tag" means a ticket alleging an offence issued pursuant to the authority of a bylaw of the Town;

"Official" means a person who is associated with a Combative Sports Event in an official capacity, as determined by the Commission, including judges, timekeepers, dressing-room supervisors or referees, and medical advisers;

"Peace Officer" means a community peace officer or bylaw enforcement officer or an RCMP officer employed by the Town and authorized to enforce this Bylaw;

"Permit" means a permit for a specific Combative Sports Event issued to a person pursuant to this Bylaw;

"Person" includes an individual, partnership, association, corporation, trustee, executor, administrator or legal representative;

"Promoter" means a Person who advances, assists, encourages or takes steps to stage or facilitate a Combative Sports Event, including all staff and contractors of such Person;

"RCMP" means Royal Canadian Mounted Police;

"Second" means a designated assistant for a Contestant;

"Town" means the Municipal Corporation of the Town of Drayton Valley;

"Town Representative" means the member of Council appointed to the Commission; and

"Violation Ticket" has the same meaning as in the Provincial Offences Procedure Act, RSA 2000, c P-34, as amended.

INTERPRETATION:

Commission

1. For the purposes of regulating, governing and controlling Combative Sports within the Town, there is hereby created a Commission to be appointed by resolution of Council.

2. The said Commission shall be called “Drayton Valley Combative Sports Commission” and shall, within the Town, and in accordance with the terms of this Bylaw, have power and authority to supervise, regulate, govern and control all Events held in connection with Combative Sports.

Commission Membership

1. The said Commission shall consist of at least five (5) or more members appointed by resolution of Council containing:
 - a. Four (4) residents of the Province of Alberta appointed by Council;
 - b. One (1) member of Council.
2. Members of the Commission shall hold office for a period at the pleasure of Council to a maximum period of 2 years per term, which may be renewed by Council for a further 2 year term.
3. No Person or Persons while a member of the said Commission shall be connected with any exhibition or Event held with the jurisdiction of the Commission by acting as an Official, matchmaker, Promoter, Second, manager or in any other capacity where the possibility may arise of a conflict of interest between such Commission member and the Commission as it performs its duties.
4. Any member of the Commission may resign therefrom at any time upon written notice to the Commission, and any member of the Commission may be removed for cause by the Council of the Town at any time. Any vacancy created by reason of the resignation or removal and any vacancy arising by reason of the death of any member of the Commission shall, subject to the approval of Council, be filled by the Commission for the remainder of the term of the person who has ceased to be a member of the Commission for any of the reasons aforesaid.
5. Any member of the Commission who fails to attend three consecutive monthly meetings of the Commission without Commission approval shall be deemed to have submitted a resignation.

Meetings and Officers

1.
 - a. The Commission shall hold regular meetings for the transaction of its business at such times and places as it may fix by resolution and any

special meetings that may be held by the Commission shall be called in the manner the Commission shall deem most practicable.

- b. Meetings of the Commission may be held anywhere within the Town or, if a majority of Commission agrees, in any other place. Meetings may be held in person, by telephone, by video-conference or other communication facilities that permit all persons participating in the meeting to hear each other. A Member may participate by telephone, video-conference or other communication facilities notwithstanding that the Meeting is held in person, provided that the Member is engaged for the whole of the Meeting, and a Member participating in such a meeting is deemed to be present for the whole Meeting.
 - c. A Member shall be given two (2) weeks' notice of the time and place of any meeting before the meeting is to be held, but the purpose of the meeting or the business to be transacted need not be specified.
 - d. A Member may in any manner waive notice of a meeting, and an attendance of a Member is a waiver of notice of the meeting, except when the Member attends a meeting for the express purpose of objection to the transaction of any business on the grounds that the meeting was not properly called.
2. The Chair and Vice-Chair shall be elected at the first meeting of the Commission that follows the appointment of the member of the Commission by Council.
3. A majority of the members of the Commission shall constitute a quorum for the transaction of the business of the Commission. A majority vote by a quorum of the Commission shall be deemed to be a binding decision of the Commission.
4. All meetings of the Commission shall be presided over by the Chair, and in the event of such Chairman being absent from any meetings, the Members present shall elect a Chair for the meeting.
5. The Commission shall meet at the call of the Chair and not less than five (5) times per year.
6. Minutes of all meetings shall be kept by the Commission and also an accurate record of Permits issued and of every Event, giving the names and descriptions of the Contestants, the name of the Officials, and governing board or association (if any) in attendance, and any other information the Commission may desire kept as a record.
7. The Commission may at any time delegate any of its duties to one or more of its Members.

8. A decision or vote of the Commission is not valid unless passed at a meeting of the Commission held in public at which there is a quorum present.
9. Each Member shall be entitled to one (1) vote. The Chairman or acting Chairman shall not have a second or casting vote in the event of a tie.

Administration

1. The Commission shall cause to be kept accurate accounts of all monies received and expended by the Commission, which accounts shall be open for the inspection by any official of the Town appointed for that purpose by the Council and such minutes, records and accounts shall be produced to the Council of the Town annually within 60 days following December 31 of each calendar year.
2. If no report is submitted to the Town's Chief Administrative Officer (CAO) by March 2 of each year, the Commission will be deemed inactive and dissolved. The Commission will need to be reappointed by Council in accordance with this Bylaw in order to be established.
3. For the purposes of the Commission, the end of the financial year shall be December 31 of each and every year. A report, together with a report of the year's working, shall be forwarded to the Town's Chief Administrative Officer (CAO).
4. Neither the said Commission, nor any member thereof shall have the power of authority to pledge the credit of the Town.

Records

1. Any materials, documents or information received by a Member while in their official capacity shall become property of the Commission.
2. The Town Representative will ensure the materials, documents, or other information in the control of the Commission are forwarded to the Town for storage.

Liability

1. Pursuant to section 535.1 of the *Municipal Government Act*, RSA 2000, c M-26 (the "MGA"), the Commission and its members, officers, Employees and any volunteers and Officials performing duties under the direction of any of them are

not liable for anything said or done or omitted to be done in good faith in the performance or intended performance of their functions, duties or power under this MGA or any other enactment.

2. Section 535.1 does not apply if:
 - a. the cause of action is defamation; or
 - b. the Member was dishonest, grossly negligent, or guilty of willful misconduct.

Powers of Commission

1. Any Members or voluntary supervisory personnel assigned by the Commission to an Event, and any Peace Officers shall at all times have free access to all the Events. For the purpose of proving a Person's right of access the Commission may adopt a badge having thereon the words "Central Combative Sports Commission <Year>."
2. Without limiting the generality of its powers set out in this Bylaw, the Commission has the power to grant any License or Permit in regard to an Event to be held in the Town, and the Commission may refuse, suspend, cancel or revoke any License or Permit where the Commission concludes that:
 - a. this Bylaw has not been complied with;
 - b. the safety of, Contestants, Officials, attendees or others have not been adequately provided for;
 - c. adequate financial or other arrangements have not been made for the purpose of protecting the integrity of the Event;
 - d. the Promoter refuses to comply with the terms and conditions of the License regarding the Event; or
 - e. it is in the public's interest to do so.
3. The commission is authorized to control and regulate all aspects of Combative Sports held in the Town, including the authority to:
 - a. retain sufficient officials required to oversee an event and impose the cost of those officials on the promoter of the event;

- b. establish policies governing the conduct of Promoters, Officials, Contestants and other persons participating in or attending Events including the discipline thereof;
 - c. establish policies and procedures governing Contests;
 - d. establish policies governing the credentials, qualifications and selection process for Officials; and,
 - e. establish policies for internal Commission procedures
- 4. The rules and regulations may include all or any portion of the rules, regulations and safety codes of the Association of Boxing Commissions or any other organization deemed suitable by the Commission.
- 5. The Commission may from time to time appoint one or more of its members to carry out any of its decisions and to enforce any of its rules and regulations hereunder.
- 6. The Commission will require a Promoter or person in charge of any Event to provide such Officials or supervisory personnel as the Commission deems proper, to be in attendance at any Event or exhibition, or at any training quarters, in order to ensure that such Event or exhibition shall be conducted in a safe and orderly manner, and will require the Promoter or person in charge of any Event, or exhibition to pay such amount as will cover the cost of providing such Officials or supervisory personnel and may withhold the issue of any Permit until the Promoter or Person concerned has made arrangements satisfactory to the Commission to pay such amount.
- 7. The Commission may from time to time appoint two (2) of its members to a Discipline Committee which shall investigate, hear evidence and submissions and make recommendations in a report to the Commission in respect of any breach of the rules and regulations of the Commission or any act of misconduct related to activities controlled by the Commission.
- 8. The Commission shall have the power to suspend each or any of the Promoters or Contestants for misconduct or disobedience or breach of the rules and regulations made by the Commission for such length of time as the Commission may determine, at its sole discretion.

Disputed Performance

- 1. If any member of the Commission present at a Combative Sports Event is not satisfied with the performance of any Contestant at such Event, such Member may forthwith notify the Promoter of the Event that the remuneration or purse of such Contestant is to be withheld and that such Promoter shall on the following business day deposit with the Executive Director of the Commission, the remuneration of the Contestant.

2. The Commission shall at its next meeting decide what part, if any, of such remuneration or purse shall be paid to the Contestant and the Executive Director of the Commission shall forthwith advise the Promoter and the Contestant of the decision.
3. Any participant who enters into an Event with a participant who has been suspended, or any participant who takes part in an Event involving the regulated sports which is controlled or undertaken by any Promoter who has been suspended by the Commission shall be deemed to be suspended by the Commission.
4. If a contestant wishes to dispute a contest that they have participated in, they must make a written formal declaration to the commission within 24 hours of the contest. No disputes will be accepted after 24 hours.

Misconduct and the Discipline Committee

1. If any Person licensed pursuant to this Bylaw and its rules and regulations breaches any of the provisions herein, or if any misconduct of any licensed Person is brought to the attention of a Commission member, or if a Commission member otherwise becomes aware of such breach or misconduct, the Commission may hold a hearing into the allegations made against such a Person.
2. The said hearing shall take place before the Commission or the Discipline Committee.
3. At least one week prior to the hearing, a notice shall be served on the Person against whom the allegation is brought, personally or by registered mail:
 - (a) containing reasonable particulars of the allegations; and
 - (b) specifying the time and place of the hearing.
4. Testimony may be adduced before the Commission or at the hearing in any manner the Commission considers proper.
5. If, upon the hearing having been held, the Commission finds that the Person breached the rules and regulations, the Commission may:
 - (a) suspend the Person for a stated period of time not exceeding one year;
 - (b) fine the Person for a stated amount not exceeding \$2,000.00, and suspend said Person until the fine is paid;
 - (c) revoke the Person's License;
 - (d) reprimand the Person; or
 - (e) a combination of (a) and (b) above.
6. If the Person against whom the allegation is made does not attend the hearing, the Commission may, upon being satisfied that the Notice of Hearing was served

upon the Person in accordance herewith, proceed with the hearing in the Person's absence, without further notice to the Person.

7. The Commission may take disciplinary proceedings against any Person who was or was required to be licensed by the Commission at the time of the alleged offense, whether that Person is licensed at the time of the hearing or not.
8. The Commission may suspend the Person against whom the allegations are made prior to the hearing until the matter has been determined in accordance with the provisions hereof.
9. The decision of the Commission or Discipline Committee rendered as a result of a hearing is final.
10. Any disciplinary proceedings are in addition to, and not in lieu of, any enforcement under this Bylaw.

Volunteer Supervisory Personnel

1. The Commission may accept applications from Persons interested in volunteering to help supervise and monitor Events.
2. Applications for volunteer supervisory personnel shall include, but is not limited to:
 - a. The full legal name of the applicant and any aliases;
 - b. The applicant's birth date; and
 - c. The applicant's residential address, telephone number and a copy of their photo ID.
3. The Commission will review all applications to ensure applicants for volunteer supervisory personnel meet the eligibility requirements as set out in this Bylaw.
4. Once approved by the Commission, volunteer supervisory personnel may be asked to assist the Commission in the monitoring of Events.
5. Where a breach of this Bylaw, a breach of any regulations in the schedules of this Bylaw, or any misconduct of a Licensee is brought to the attention of a volunteer supervisory personnel, the volunteer supervisory personnel shall notify the Member in charge at the Event.

Licensing

1. No Person shall take part as a Promoter, Contestant, Second, or Official at any Event unless the Person holds a valid and subsisting Promoter, Contestant, Second or Official License, as the case may be, issued pursuant to this Bylaw.
2. No person shall take part in or promote an Event unless the Commission has issued a valid and subsisting Permit for that Event pursuant to this Bylaw.

3. No Person who is under 18 years of age shall apply for a Permit or License.
4. No Permit or License shall be issued to any person who is under 18 years of age.

Promoter License

6. An Applicant for a License to act as a Promoter must submit to the Commission no later than forty-five (45) days prior to the date of the Event:
 - a. an application in a form approved by the Commission;
 - b. the License Fee;
 - c. proof in a form satisfactory to the Commission establishing the full name, date of birth and current address of the Applicant;
 - d. the Applicant's resume describing both the background and experience of the Applicant as it relates to the promotion of Events, including a list of any suspensions or hearings in other jurisdictions that took place within the five years preceding the date on which the application is submitted to the Commission;
 - e. if the Applicant is an individual, a police information check for the Applicant from the RCMP, or such other police set-vice as the Commission may stipulate, dated within thirty (30) days of the application;
 - f. if the Applicant is a corporation:
 - i. copy of the corporation's most recent annual return;
 - ii. the address of the registered office of the corporation;
 - iii. the names and addresses of the officers, directors and shareholders of the corporation; and
 - iv. a police information check for each director of the corporation from the RCMP, or such other police service as the Commission may stipulate, dated within thirty (30) days of the application; and
 - i. any additional information required by the Commission.
7. A License issued to a Promoter expires on December 31st of the year in which the License is issued, or such earlier date as may be determined by the Commission.

Contestant License

8. An Applicant for a License to be a Contestant must submit to the Commission:

- a. an application in a form approved by the Commission;
 - b. the License Fee;
 - c. proof in a form satisfactory to the Commission establishing the full name, date of birth and current address of the Applicant;
 - d. a completed declaration as to the Applicant's suspension and health status in a form approved by the Commission;
 - e. proof in a form satisfactory to the Commission that the Applicant meets or exceeds the medical fitness and health standards approved by the Commission;
 - f. a written consent to permit the collection and use of the Applicant's medical records and related information in a form approved by the Commission; and
 - g. any additional information required by the Commission.
9. A License issued to a Contestant is valid only for the Event specified in the License.
10. A License issued to a Contestant is deemed to be a License for any Second assisting the Contestant at an Event, if the full name of the Second is provided to the Commission prior to the commencement of the Event.
11. A License issued to a Contestant is deemed to contain the following conditions:
- a. the Contestant may have no more than three (3) Seconds at an Event, unless the Event is a championship Event;
 - b. the Contestant may have no more than four (4) Seconds at a championship Event;
 - c. the Officials providing medical services at an Event:
 - i. may, at any time, intervene in any Contest or Event to examine a Contestant, and after consultation with the referee, may in the medical personnel's discretion, instruct the referee to stop the Contest;
 - ii. must examine a Contestant if the Contestant is injured, including being knocked out during an Event;
 - iii. must examine a Contestant:
 - (A) prior to an Event; and
 - (B) immediately after a Contest; and
 - iv. may impose a medical suspension to a Contestant of a length determined by the Official providing medical service, taking into account the nature of any injuries and any health risks posed to the Contestant;

- d. the Contestant consents to the Commission notifying the Contestant's governing bodies and other commissions regulating Combative Sports that a medical suspension was issued and the duration of the medical suspension.

Official's License

- 12. An Applicant for a License to act as an Official must submit to the Commission:
 - a. an application in a form approved by the Commission;
 - b. the License Fee;
 - c. proof in a form satisfactory to the Commission establishing the full name, date of birth, and current address of the Applicant;
 - d. a resume describing both the background and experience of the Applicant as it relates to the capacity in which the Applicant seeks to act at an Event; and
 - e. any additional information required by the Commission.
- 13. A License issued to an Official expires on December 31st of the year in which the License is issued, or such earlier time as the Commission may determine.

Consultation

- 14. Prior to issuing a License the Commission may, with the consent of the Applicant, consult with and obtain relevant and material information from the RCMP, Alberta Health Services, Safety Code Agencies, or any other employee, branch, department or agency of any government, including the Town.

Permits

- 1. Any person who desires to promote a Combative Sports Event within the Town shall first obtain a Permit in writing from the Commission to do so.
- 2. The Commission may in its absolute discretion issue permits unconditionally, conditionally or may refuse to issue a permit.
- 3. The Commission shall have power and authority to cancel a permit issued by them if they deem it advisable so to do.
- 4. The application fee for the issuance of Permits under this Bylaw shall be made to the Town in an amount no less than \$1,500.00. The fee will also include advertising at the Event for Town and any other considerations worked out between the Town and the promoter. The application fee shall be payable before a Permit is issued.
- 5. An additional operating fee, which shall be established by the Commission to cover the costs of the Event, shall be paid at the time the Permit is issued.

6. The said Permit application fee is non-refundable in any event of the Commission's decision.
7. A Separate permit shall be required for each Event of Combative Sport.
8. Each application for a Permit must include:
 - a. A copy of the applicant's Promoter License;
 - b. an application in a form approved by the Commission;
 - c. security plans and medical plans for approval by the Commission;
 - d. proof in a form satisfactory to the Commission that the Applicant holds all of the necessary Permits or approvals for the Event, including but not limited to those required by the Town's Land Use Bylaw, as amended or the Safety Codes Act, R.S.A. 2000, c. S-1, as amended or any regulation thereunder;
 - e. any applicable fee;
 - f. proof in a form satisfactory to the Commission that the Applicant has liability insurance for the Event issued by a licensed Alberta insurer, in a form and amount directed by the Commission, naming the Town as an additional named insured as applicable;
9. The Permit Application fee and any additional operating fee must be received by the Town no later than forty-five (45) days prior to the date the event is to be held; and
10. Every Applicant shall provide the following information in a form approved by the Commission not less than thirty (30) days prior to the date of the Event:
 - a. Event information including:
 - i. the location of the Event,
 - ii. the date of the Event,
 - iii. the times the Event will begin and end,
 - iv. the name and address of the owner of operator of the Event location and,
 - v. the expected attendance.
11. Every Applicant pursuant to this Section shall provide no later than fifteen (15) days prior to the date of the Event the following information in a form approved by the Commission:
 - a. Contestant information, including a detailed list of all contestants, including the names, addresses and email addresses and dates of birth of each
 - b. Confirmation of:
 - i. Law enforcement attendance at the Event;

- ii. Fire Marshal approval of the Event;
 - iii. Emergency Medical Services coverage of the Event;
 - c. A copy of the liability insurance required pursuant to this section; and,
 - d. Such other information as the Commission may reasonably require.
12. No Event involving the Combative Sports shall be commenced, notwithstanding that a Permit to hold same has been issued by the Commission, unless and until the Commission's medical and safety requirements have been satisfied, at its sole discretion.

Liability Insurance and Bonds

13. A policy of liability insurance shall be held in connection with every Event, and a Permit shall not be issued until the Applicant furnishes the Commission with documentary evidence of such insurance in a form satisfactory to the Commission.
14. The Commission shall require the Applicant to obtain and maintain in force comprehensive general liability insurance not less than the amount of five (5) million dollars, which includes a severability of interest clause satisfactory to the Commission.
15. Such policy shall insure the Town, the Drayton Valley Combative Sports Commission, as well as the Applicant, against any and all claims, damages, action, causes of actions, suits, settlements or judgements, which may be brought, made or obtained against the aforesaid parties by reasons of exercising the rights of the Applicant.
16. The insurance policy must also include the following cross liability clause: "This policy, subject to the limits of liability stated herein, shall apply to each Insured in the same manner and to the same extent as if a separate policy has been issued to each. Any act or omission on the part of one or another of the Insured under this policy shall not prejudice the right or interests of any other Insured."
17. Before any Permit to hold an Event within the Town is issued by the Commission in respect of any of Combative Sports, the Promoter or Promoters and each of the Contestants shall deposit with the Commission such sum of money as the Commission may determine as a guarantee that such Promoter or Promoters and Contestants shall carry out such Event, and shall observe all the rules and regulations of the Commission as the conduct of such Events and in case such Event is not carried out or in case any Promoter or Contestant is guilty of misconduct or disobeying any of the said rules and regulations, then the sum of money deposited as aforesaid by the Promoter or Contestant who is guilty of misconduct or of failure to carry out such Event shall, at the absolute discretion of the Commission be forfeited to the Commission.

18. After the Commission has approved an application, but before such Permit is issued, the Applicant may be required to furnish a bond in favor of the Commission in a form and in an amount to be fixed and determined by the Commission.
- a. All bonds in favor of the Commission shall be determined by the Commission, the said bond to be set at a minimum of \$2,000.00.
 - b. The proceeds of the bond may be claimed to cover any cost incurred by the Town or the Commission by reason of allowing the Applicant to proceed.

General Conditions

19. Failure to comply with these Bylaws or the Commission's corresponding rules and regulations as amended, may result in cancellation of a Permit granted by the Commission.
20. Upon application for a Permit the Applicant shall be entitled to receive a copy of these Bylaws and the Commission's rules and regulations.
21. It shall be unlawful for any Person or Persons, association or club, to conduct, or for any other Person or Persons to take part in or be present at, whether as a principal, Agent, Second, attendant, or Official, any Combative Sports Event within the Town, whether an admission fee to such Event is charged or not, unless a Permit to hold such Event has first been issued by the Commission and unless such Event is held under the supervision and control of the Commission.
22. A Permit must be issued by the Town on a form bearing the identification of the Town and all Permits issued pursuant to this Bylaw are, and shall remain the property of the Town.
23. A Permit must bear on its face the date on which it is issued and the date on which the license will expire.
24. A Licensee who holds a Permit shall keep it posted in public view in the licensed premises.
25. A Licensee who is a Contestant or Official shall, upon request, immediately produce the Permit to a License Inspector or Commission member.
26. It is a deemed condition of every Permit that the holder will:
- a. comply with the approved security plan;
 - b. comply with the approved medical and safety plan;
 - c. ensure that liability insurance for the Event remains in full force and effect;
 - d. comply with all rules and regulations of the Commission;
 - e. not reproduce, falsify, alter or deface the Permit;

- f. not falsify any medical or fitness documentation provided to the Commission for the Event;
- g. conduct the weigh-in for the Event in a place accessible to the public within the Town;
- h. only hold the Event on the days and at the times and at the location specified in the Permit;
- i. comply with the maximum attendance requirements of the premises; and not transfer, assign, sell, lease, or otherwise dispose of the Permit to another Person.

Enforcement

Offence

1. Any Person who contravenes this Bylaw, or any term or condition of any Licence or Permit issued pursuant to this Bylaw, is guilty of an offence.

Continuing Offence

2. In the case of an offence that is of a continuing nature, a contravention constitutes a separate offence in respect of each day, or part of a day, on which it continues and a Person guilty of such an offence is liable to a fine in an amount not less than that established by this Bylaw for each day that the offence continues.

Corporations and Partnerships

3. When a corporation commits an offence under this Bylaw, every principal, director, manager, employee or agent of the corporation who authorized the act or omission that constitutes the offence or assented to or participated in the act or omission that constitutes the offence, is guilty of the offence whether or not the corporation has been prosecuted for the offence.
4. If a partner in a partnership is guilty of an offence under this Bylaw, each partner in that partnership who authorized the act or omission that constitutes the offence or assented to or acquiesced or participated in the act or omission that constitutes the offence, is guilty of that offence.

Vicarious Liability

5. For the purposes of this Bylaw, an act or omission by an employee or agent of a Person is deemed to also be an act or omission of the Person if the act or omission occurred in the course of the employee's employment with the Person, or in the course of the agent's exercising the powers or performing the duties on behalf of the Person under their agency relationship.

Fines and Penalties

6. A Person who is guilty of an offence pursuant to this Bylaw is liable to a fine in an amount not less than that established in this section and not exceeding \$10,000.00, and to imprisonment for not more than six (6) months for non-payment of the fine.
7. A fine amount of \$1000 is established for use on Municipal Tags and Violation Tickets if a voluntary payment option is offered for any offence established in this section.

Payment in Lieu of Prosecution

8. A Person who commits an offence may, if a Municipal Tag is issued in respect of the offence, pay the fine amount established by this Bylaw for the offence and if the amount is paid on or before the required date, the Person will not be prosecuted for the offence.

Violation Ticket

9. A Peace Officer is authorized to issue a Violation Ticket pursuant to this Bylaw. If a Violation Ticket is issued in respect of an offence, the Violation Ticket may:
 - a. specify the fine amount established by this Bylaw for the offence; or
 - b. require the Person charged to appear in court without the alternative of making a voluntary payment.

Voluntary Payment

10. A Person who commits an offence may:
 - a. if a Violation Ticket is issued in respect of the offence; and
 - b. if the Violation Ticket specifies the fine amount established by this Bylaw for the offence, make a voluntary payment equal to the specified fine.
11. Nothing contained in this Bylaw shall restrict the Commission or the Town to the remedies or enforcement mechanisms contained herein. The Town or the Commission may pursue any other remedy or enforcement action which may be legally available, including municipal enforcement orders and injunctions.

Obstruction

12. No Person shall obstruct or hinder the Commission or the Commissions' Members, voluntary supervisory personnel, or Officials in the exercise or performance of their powers or duties.

Jurisdiction of the Commission

1. The Commission may perform its duties in the Town or in Brazeau County provided that:
 - a. the provisions of s. 12 of the *MGA* have been complied with;
 - b. the Promoter of each event to be held in Brazeau County has provided proof to the Commission that it has adequate insurance indemnifying the Commission in respect of such event; and
 - c. the Applicant of each Event to be held in Brazeau County has provided proof to the Commission that it has obtained permission from Brazeau County for the Drayton Valley Combative Sports Commission to govern the Event in question.
2. For greater certainty, the requirements of *MGA* Section 12 are:
 - a. that an agreement to permit the Commission to operate in Brazeau County has been entered into between the Town and Brazeau County; and
 - b. that such agreement has been approved by a bylaw passed by the Town and by a bylaw passed by the council of Brazeau County.

General

13. The onus of proving that a Person has a valid License or Event Permit is on the Person alleging the existence of the License or Event Permit on a balance of probabilities.
14. For the purposes of section 83 of the *Criminal Code*, RSC 1985, c C-46, any Event censed by the Bylaw is deemed to be a boxing contest.

Coming into Force

15. This Bylaw comes into force and effect upon
16. Bylaw 2003/07/C is hereby repealed.

AND THAT this Bylaw shall have force and come into effect from and after the date of third reading thereof.

Read a first time this ____ day of _____, 2021, A. D.

Read a second time this ____ day of _____, 2021, A. D.

Read a third and final time this ____ day of _____, 2021, A. D.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

DRAFT

Bylaw Number

TOWN OF DRAYTON VALLEY

REQUEST FOR DECISION

SUBJECT:	FortisAlberta Inc. and ATCO Gas and Pipelines Ltd. Franchise Fee Revenue
MEETING:	October 6, 2021 Regular Meeting of Council
PRESENTED BY:	Elvera Thomson General Manager of Finance

1. PROPOSAL AND BACKGROUND:

Franchise fees are payments that municipalities charge utility distributors, specifically Fortis Alberta and ATCO Gas, for having infrastructure such as pipelines and transmission lines on municipal lands. These charges are collected during billing by the distributors, who later forward the payments back to the municipality.

Also, franchise fees help the town gain funds from provincially-funded institutions, namely schools and seniors' lodges that do not pay property taxes (and now do not give grants in lieu).

FortisAlberta Inc.:

The current rate is 10% and the maximum is 20%. The average is 8.86%.

2021 Estimated Revenues at the following rates:

10%	\$907,272.00
12%	\$1,088,726.00
14%	\$1,270,181.00

ATCO Gas and Pipelines Ltd.:

The current rate is 22% and the maximum is 35%. The average is 19.30%.

2021 Estimated Revenues at the following rates:

22%	\$598,107.00
24%	\$652,481.00
26%	\$706,854.00

A 2% increase in our rate would increase our revenues by \$235,828 and a 4% increase would increase our revenue by \$471,656. These numbers are based on both companies' estimated 2021 revenues so they could change.

Both FortisAlberta Inc. and ATCO Gas and Pipelines Ltd. are increasing their fees, so the customer's bill is going to be increasing this year even without an increase in our franchise fee percentage.

2. BUDGET / GRANT / RESOURCE IMPLICATIONS:

An increase in franchise fee revenue would improve our net surplus for the 2021 year.

3. ALIGNMENT WITH LEGISLATION AND TOWN PLANS:

Type of Document	Yes ~ N/A ~ Partial	Comments
Provincial Acts / Regulations	Yes	Gas Utilities Act, Part 4, Section (49) Gas Distribution Act, Section 23 Electric Utilities Act, Part 7, Section (102)
Municipal Bylaws	Yes	Bylaw 2015/11/F Fortis Electric Distribution System Franchise Agreement Bylaw Bylaw 2019/08/F ATCO Gas and Pipelines Ltd. Natural Gas Distribution System Franchise Agreement Bylaw
Municipal Development Plan	N/A	
Sustainability Vision 2019-2021	N/A	
Town of Drayton Valley Strategic Plan 2019-2021	N/A	
Other Plans or Policies	N/A	

4. POTENTIAL MOTIONS:

- A. That Council approve an increase for the FortisAlberta Inc. and ATCO Gas and Pipelines Ltd. Franchise Fees of 2%.
- B. That Council approve an increase for the FortisAlberta Inc. and ATCO Gas and Pipelines Ltd. Franchise Fees of _____.
- C. That Council approve a decrease for the FortisAlberta Inc. and ATCO Gas and Pipelines Ltd. Franchise Fees of _____.
- D. That Council accept the report for Information.

5. RECOMMENDATION

Administration recommends that Council approve a 2% increase in both FortisAlberta Inc. AND ATCO Gas and Pipelines Ltd. Franchise Fees.

6. ATTACHMENTS:

1. Impact to residential customers

REPORT PREPARED BY:		REVIEWED BY:	 1
APPROVED BY:			

2021-10-06

Residential Bill Impact Franchise Fees

Annual Residential Impact of Increase franchise in fees

FORTIS	10%	12%	14%	16%	18%	20%			
Annual fee per residence	\$ 85.43	\$ 102.52	\$ 119.61	\$ 136.69	\$ 153.78	\$ 170.87			
Nominal Change		\$ 17.09	\$ 34.18	\$ 51.26	\$ 68.35	\$ 85.44			
ATCO	22%	24%	26%	28%	30%	32%	34%	35%	
Annual fee per residence	\$ 147.51	\$ 160.92	\$ 174.32	\$ 187.73	\$ 201.14	\$ 214.51	\$ 227.96	\$ 241.37	
Nominal Change		\$ 13.41	\$ 26.81	\$ 40.22	\$ 53.63	\$ 67.00	\$ 80.45	\$ 93.86	

Monthly Residential Impact of Increase franchise in fees

FORTIS	10%	12%	14%	16%	18%	20%			
Annual fee per residence	\$ 7.12	\$ 8.54	\$ 9.97	\$ 11.39	\$ 12.82	\$ 14.24			
Nominal Change		\$ 1.42	\$ 2.85	\$ 4.27	\$ 5.70	\$ 7.12			
ATCO	22%	24%	26%	28%	30%	32%	34%	35%	
Annual fee per residence	\$ 12.29	\$ 13.41	\$ 14.53	\$ 15.64	\$ 16.76	\$ 17.88	\$ 19.00	\$ 20.11	
Nominal Change		\$ 1.12	\$ 2.23	\$ 3.35	\$ 4.47	\$ 5.58	\$ 6.70	\$ 7.82	

		<u>Franchise</u>	<u>Nominal</u>		<u>Franchise</u>	<u>Nominal</u>
*Fortis cap is 20%	<u>Fortis</u>	<u>Revenue</u>	<u>Change</u>	<u>ATCO</u>	<u>Revenue</u>	<u>Change</u>
*ATCO cap is 35%	10%	907,272.00		22%	598,107.00	
	12%	1,088,726.00	181,454.00	24%	652,481.00	54,374.00
	14%	1,270,181.00	362,909.00	26%	706,854.00	108,747.00
	16%	1,451,635.00	544,363.00	28%	761,228.00	163,121.00
	18%	1,633,090.00	725,818.00	30%	815,601.00	217,494.00
	20%	1,814,544.00	907,272.00	32%	869,974.00	271,867.00
				34%	924,348.00	326,241.00
				35%	951,535.00	353,428.00

Total Combined Increase

2% Increase	235,828.00
4% Increase	471,656.00
6 % Increase	707,484.00
8 % Increase	943,312.00
10% Increase	1,179,139.00
12% Increase	1,233,513.00
13% Increase	1,260,700.00

Information Items

10.0	Information Items	Pages 72-86
	10.1. Drayton Valley Recreation Committee – August 11, 2021	73-75
	10.2. Economic Development Committee Meeting Minutes – August 19, 2021	76-77
	10.3. Brazeau Foundation Minutes – August 19, 2021	78-81
	10.4. STAR Catholic School Board Meeting Highlights – September 2021	82
	10.5. Drayton Valley / Brazeau County Fire Services Stats – July and August 2021	83-86

MOTION:

I move that Town Council accept the above items as information.

**Regular Meeting of the
Drayton Valley Recreation Committee**
held on Wednesday, August 11, 2021 at 2:00pm
in Council Chambers



MINUTES

PRESENT: Annette Driessen, Acting Chief Administrative Officer
Derek Starnes, Recreation and Omniplex Manager
Bill Ballas, Councillor
Fayrell Wheeler, Councillor
Bree Mastre, Executive Assistant

1.0 CALL TO ORDER

The meeting was called to order at 2:08 pm by Councillor Wheeler.

2.0 ADOPTION OF AGENDA

2.1 Additions or Deletions

There were no additions or deletions made to the agenda.

2.2 Approval

MOTION BY Councillor Ballas to approve the August 11th Meeting Agenda as presented.

CARRIED

3.0 APPROVAL OF THE JUNE 17, 2021 MEETING MINUTES

MOTION BY Councillor Ballas to approve the June 17th Meeting Minutes as presented.

CARRIED

4.0 BUSINESS ARISING

4.1 Recreation Venues - Cost Recovery

Derek Starnes presented the Town of Drayton Valley Recreation Facility Cost Per Hour Rates. These facility costs per hour are based on 2019 usage and operating expenses. Annette Driessen reported the outdoor facilities are subsidized. She indicated the ball diamonds and soccer fields are heavily subsidized. The Total Works Fitness Centre will fall under cost recovery. It was noted the MacKenzie Conference Centre, curling rinks and the pool are subsidized.

~ACTION ITEM~ Derek Starnes to add the boxing gym and Pump Track to the Facility Cost Per Hour Rates sheet.

~ACTION ITEM~ Derek Starnes to add subsidized percentage to the Facility Cost Per Hour Rates sheet.

4.2 Omniplex Rebate - Proposed Council Motion

Item discussed in the Governance & Priorities Committee Meeting:

Mr. Starnes advised that Administration prepared options for a rebate program for Town residents in connection with the Omniplex Ice Fees that were recently increased. Council reviewed the various options in detail. This item will be brought forward to the next Regular Council Meeting.

5.0 NEW BUSINESS

5.1 Drayton Valley Curling Club Agreement

Derek Starnes reviewed the current agreement with the committee, along with the details of the new agreement. It was discussed that the rates need to be increased by 20% over the next 2 years to get to cost recovery.

MOTION BY Councillor Wheeler to move that the recommendation be a fee increase of 20% for the 2021 – 2022 season.

CARRIED

~ACTION ITEM~ Derek Starnes to set up a meeting with the Curling Club to review the agreement.

5.2 Drayton Valley Thunder Study

This item will be left for the new Council to decide.

5.3 Fight Commission

This item was discussed at the Governance and Priorities Committee Meeting:

Mr. Brad Kelly and Mr. Jesse Fox presented Council with their request that the Town amend and update the existing Bylaw 2003/07/C – Town of Drayton Valley Combative Sports Commission Bylaw at the next Regular Council Meeting. They further asked that Council elect a commission of which one seat would be filled by a Council member and that Council endorse holding an event on October 1.

Administration advised that the Recreation Committee has previously looked at the request and recommended that Mr. Kelly and Mr. Fox proceed with Penhold's combative sports commission. There is significant administrative work as well as legal review required to update the Bylaw before it can be scheduled for First Reading at a Regular Council Meeting.

Council agreed to have a formal discussion at the Regular Council Meeting on August 18 to decide if the Town should proceed with updating the Bylaw and noted that individuals appointed to a commission would need to go through an application process. Council will provide Mr. Kelly and Mr. Fox with a timeline as soon as possible and will share an application form for any individuals interested in applying to a commission.

6.0 NEXT MEETING DATE

The next meeting will take place on September 17th, 2021, at 10:00 am.

7.0 ADJOURNMENT

MOTION BY Councillor Wheeler to adjourn the meeting at 3:00pm.

CARRIED

Approved



Economic Development Meeting
Thursday, August 19, 2021, 1:30 p.m.-3:30 p.m.
Council Chambers

Meeting Notes

Present: Councillor Tom McGee, Mayor Michael Doerksen, Councillor Bill Ballas, Annette Driessen, Jenn Carter, Victor Bujor

Absent:

1.0 Call to Order

Councillor McGee called the meeting to order at 1:36 p.m.

2.0 Additions or Deletions to Agenda

a.

3.0 Adoption of Agenda

Councillor McGee approved the Economic Development Committee Meeting Agenda for August 19, 2021, as amended.

Carried

4.0 Review of Notes

4.1 July 15, 2021 Committee Meeting Notes

The July 15, 2021 Committee Meeting Notes were approved as presented

5.0 Delegation

6.0 Discussion Items

6.1 Updates (Partial Closed)

- a. Hedgeco Environmental Management Inc. has completed the planting of trees on the first parcel of property along the ring road that is a part of the 2 billion tree initiative with the Government of Canada. The lands around the CETC will be prepped this fall and trees planted in the spring of 2022.
- b. Jenn Carter is working with industry members to develop an Economic Growth Grant that will be brought to the committee for review and input. Once the draft is complete, it will be presented to council for review and approval.
- c. Progress is still being made in regard to implementing a trucking school for Class 1 drivers in the region. There is a meeting scheduled with industry members, MLA Mark Smith, and the Education Committee on August 27th to discuss the MELT program and how to proceed with this initiative. An update will be presented at the next economic development committee meeting.

*Economic Development Committee Meeting**August 19, 2021*

6.2 Website Walkthrough

- a. Jenn Carter did a presentation for the new economic development webpage that was added to the Town of Drayton Valley website.

6.3 Inventory of town-owned lands eligible for sale

- a. A list of town-owned lands has been compiled and discussion was had regarding what the options are for each property and how administration should proceed. It was decided that lands at CETC should be rebranded outside of bio-mile. This item will be added to the next Council meeting to get approval. More discussion will be had around options for promoting vacant land that is available for development and if they should be sold and more suitable land purchased in the future.

6.4 Appraisals on Lands of Interest (Discussed in 6.3)**6.5** New Initiatives/Opportunities

- a. Discussion was had on promoting new initiatives outside of the bio-industry. Council and administration will present any opportunity for industry to the Economic Development Committee to pursue.
- b. Councillor Ballas suggested that the CETC partner with the Alberta Hemp Alliance and host a training session for locals that want to get involved in the hemp industry.
- c. Jenn Carter presented the idea of hosting a 'pitch night' for new technologies to attract business and investment. More information will be shared as this initiative develops.
- d. Councillor McGee suggested that administration research Hydrogen opportunities in the area. Victor Bujor and Jenn Carter will bring an update to the next meeting on any potential opportunities.
- e. Opportunity to provide Indigenous training at the CETC for community and industry members. This will be researched, and updates given as necessary.

7.0 **Action Items Review/Additions****8.0** **Items for Next Meeting****9.0** **Next Meeting Date**

- September 16th , 1:00pm, Civic Centre Council Chambers

10.0 **Adjournment**

Councillor McGee adjourned the meeting at 3:34 p.m.

COMMITTEE CHAIR

CHIEF ADMINISTRATIVE OFFICER



MEETING OF THE BOARD OF DIRECTORS

Shangri-La Lodge, Drayton Valley

August 19, 2021

10:00 AM

ATTENDANCE:

Directors Present:

Tom McGee- Chairperson
Jeannette Vatter
Marc Gressler (Phone)
Janet Young- Vice-Chairperson
Cody Brooks

Town of Drayton Valley
Member at Large – Drayton Valley
Brazeau County
Village of Breton
Member at Large – Brazeau County

Administration Present:

Denise Chesterman
Danielle Gossell

Chief Administrative Officer
Administrative Assistant

1.0 CALL TO ORDER

T. McGee called the meeting to order at 10:04 AM.

2.0 AGENDA

2.1 APPROVAL OF AGENDA

Resolution #21-08-93: Moved by J. Young to approve the agenda with no additions.

Motion ...Carried Unanimously

3.0 APPROVAL OF MINUTES

3.1 MINUTES FROM THE July 15, 2021 REGULAR BOARD MEETING

Resolution #21-08-94: Moved by J. Vatter to approve the minutes of the July 15, 2021 Board Meeting.

Motion ...Carried Unanimously

3.2 BUSINESS RISING OUT OF THE MINUTES

Resolution #21-08-95: Moved by J. Vatter to accept the addition to the policy.

Motion ...Carried Unanimously

4.0 FINANCIAL

4.1 FINANCIAL REPORTS – Foundation

4.1.1 Foundation Disbursements for July 2021

Resolution #21-08-96: Moved by C. Brooks to accept the Disbursements as information.

Motion ...Carried Unanimously

4.1.2 Visa Payable for July 2021

Resolution #21-08-97: Moved by J. Vatter to accept the Visa Payable as information.

Motion ...Carried Unanimously

4.1.3 Foundation Balance Sheet as of June 30, 2021

Resolution #21-08-98: Moved by J. Young to accept the Foundation Balance Sheet as information.

Motion ...Carried Unanimously

4.1.4 Financial Statements to June 30, 2021

4.1.4.1 Central Services / Lodge

Resolution #21-08-99: Moved by C. Brooks to accept the Financial Statements as information.

Motion ...Carried Unanimously

4.1.4.2 Provincial Housing Units

Resolution #21-08-100: Moved by J. Vatter to accept the Financial Statements as information.

Motion ...Carried Unanimously

4.2 BOARD MEMBER EXPENSE

4.2.1 Board Member Expenses for July 2021

Resolution #21-08-101: Moved by J. Young to approve the Board Member Expenses of \$1054.78 for July.

Motion ...Carried Unanimously

5.0 OLD BUSINESS

5.1 Parking Lot

6.0 REPORTS

6.1 OPERATION'S REPORT

6.1.1 CAO's Report

6.1.1.1 COVID-19

6.1.2 Vacancy Report

Resolution #21-08-102: Moved by J. Vatter to accept the vacancy report as information.

Motion ...Carried Unanimously

6.1.3 In-Private Session (Personnel/Legal)

Resolution #21-08-103: Moved by J. Young to go in-private to discuss Legal matters FOIP Section 27 at 11:12 AM.

Motion ...Carried Unanimously

Resolution #21-08-104: Moved by M. Gressler to come out of in-private at 11:49 AM.

Motion ...Carried Unanimously

6.2 Policy- None at this time

7.0 CORRESPONDENCE

7.1 To: Village of Breton, Brazeau County, Town of Drayton Valley, Carlson Roberts Seely, MLA for Drayton Valley - Calmar RE: Board of Directors Meeting Minutes (August 23, 2021)

Resolution #21-08-105: Moved by M. Gressler to accept correspondence as information.

Motion ...Carried Unanimously

8.0 FUTURE MEETING DATES

8.1 Next BSF Board MEETING – September 16, 2021 at the Shangri-La Lodge @ 10 AM.

9.0 ADJOURNMENT

Resolution #21-08-106: Moved by J. Vatter to adjourn the meeting at 12:15 PM

Motion ...Carried Unanimously

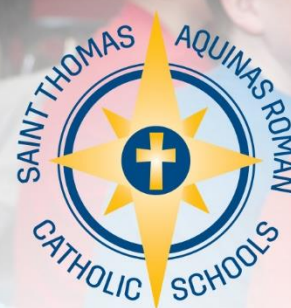
APPROVED AT THE September 16th, 2021 MEETING OF THE BOARD



Chief Administrative Officer



Board Chair



Souls Seeking Christ

ON A JOURNEY OF FAITH, LEARNING AND LOVE

Board Meeting Highlights – September 2021

DATES TO REMEMBER

Next Board Meeting

**Wednesday,
October 27, 2021,
10:30 a.m.**

STAR Central Office
4906 50 Ave., Leduc, AB
The public is welcome to stream all Board meetings.

Board of Trustees

Michelle Lamer

Chair
Leduc

Henry Effon

Vice Chair
Wetaskiwin

Liz Taylor-Sirois

Beaumont

Dan Svitich

Ponoka

Donna Tugwood

Lacombe

Vacant

Drayton Valley

Vacant

Leduc

Enrollment Update

The Board heard an update on enrollment numbers for the 2021-2022 school year and the potential implications that lower enrollment could have on provincial funding for future school years.

Father Lacombe Update

The Board heard an update on the Father Lacombe School modernization project. While the project is currently behind schedule due to difficulties securing steel building supplies, the contractor is confident it can be brought back on schedule.

National Day for Truth and Reconciliation

The Board explained its decision to have schools remain in session on September 30 due to operational considerations and emphasized it will be used as an opportunity to learn and honour the day at the school level. This decision will be revisited next year when there is more flexibility with calendars.

COVID-19 Measures in Schools

In the absence of provincial guidance at the time of the regular meeting, the Board moved to mandate masks for all staff and students in kindergarten through grade 12.

In consideration of the provincial health announcements made on the evening of September 15, the Board called a special meeting for the following evening. During the special meeting, the Board moved to rescind its motion mandating masks for all students in order to follow provincial guidance that requires masks only for students in grades 4 through 12.

For more information visit: www.starcatholic.ab.ca, or call 780.986.2500



DRAYTON VALLEY/BRAZEAU COUNTY FIRE SERVICES

TOWN OF DRAYTON VALLEY UPDATE REPORT TO COUNCIL

SUBJECT: 2021 Fire Department July Stats

DATE TO COUNCIL: October 6, 2021

PREPARED BY: Tom Thomson - Fire Chief

UPDATE INFORMATION: To provide Council with updated information regarding department calls for service, the Fire Service has generated a statistical break down for July 2021 response for service numbers. This information includes the number of incidents responded to, the types of incidents, the incident calls for the Town of Drayton Valley and Brazeau County.

Drayton Valley/Brazeau County Fire Services

2021 July Stats - 28 Total Calls

Fire Calls - 7

Structure Fire - 1

Rubbish/Grass Fire – 5

Vehicle Fire - 1

Motor Vehicle Collisions - 1

Single Vehicle MVC - 0

Two Vehicle MVC - 0

ATV MVC – 1 (Brazeau County)

Rescue Calls – 2

Water Rescue - 2

Alarm Calls - 7

Residential Alarm Calls - 5

Retirement Home - 1

Hotel – 1

(No False Alarms)

Assist Another Agency - 5

EMS Assists (includes cardiac arrests, lift assist calls, Stars Landing, overdose calls, etc.) - 4

(EMS arrived on scene first for 1 out of 4 calls)

RCMP – 1 (RCMP arrived on scene first)

Miscellaneous Calls - 6

Powerline Down - 3

Gas Leak – 1

Public Service – 2 (Women locked on balcony, Child locked in car)

Provincial

Motor Vehicle Collisions - 0

Provincial Total Calls - 0

Town of Drayton Valley

Fire Calls - 2

Motor Vehicle Collision - 0

Rescue Calls - 0

Alarm Calls - 6

Assist Another Agency - 1

Miscellaneous Calls - 4

Town Total Calls - 13

Brazeau County

Fire Calls - 5

Motor Vehicle Collisions - 1

Rescue Calls - 2

Alarm Calls - 1

Assist Another Agency - 2

Miscellaneous Calls - 4

County Total Calls - 15



DRAYTON VALLEY/BRAZEAU COUNTY FIRE SERVICES

TOWN OF DRAYTON VALLEY UPDATE REPORT TO COUNCIL

SUBJECT: 2021 Fire Department August Stats

DATE TO COUNCIL: October 6, 2021

PREPARED BY: Tom Thomson - Fire Chief

UPDATE INFORMATION: To provide Council with updated information regarding department calls for service, the Fire Service has generated a statistical break down for August 2021 response for service numbers. This information includes the number of incidents responded to, the types of incidents, the incident calls for the Town of Drayton Valley and Brazeau County.

Drayton Valley/Brazeau County Fire Services

2021 August Stats - 38 Total Calls

Fire Calls - 10

Structure Fire - 1

Rubbish/Grass Fire – 5

Vehicle Fire - 4

Motor Vehicle Collisions - 7

Single Vehicle MVC - 3

Two Vehicle MVC - 2

Motorcycle - 1

Four Vehicle MVC – 1

Rescue Calls – 1

Remote Location Rescue - 1

Alarm Calls - 11

Residential Alarm Calls - 4

Hotel – 1

School – 2

Apartment – 1

RCMP – 3

(No false Alarms)

Assist Another Agency - 5

EMS Assists (includes cardiac arrests, lift assist calls, Stars Landing, overdose

calls, etc.) - 5
(EMS arrived on scene first for 5 out of 5 calls)
RCMP – 0

Miscellaneous Calls - 4

Powerline Down -0
Gas Leak – 1
Public Service – 3

Provincial

Motor Vehicle Collisions - 0

Provincial Total Calls - 0

Town of Drayton Valley

Fire Calls - 2
Motor Vehicle Collision - 2
Rescue Calls - 0
Alarm Calls - 9
Assist Another Agency - 1
Miscellaneous Calls - 0

Town Total Calls - 14

Brazeau County

Fire Calls - 8
Motor Vehicle Collisions - 5
Rescue Calls - 1
Alarm Calls - 2
Assist Another Agency - 5
Miscellaneous Calls - 3

County Total Calls - 24